



UNIFIED PLANNING WORK PROGRAM EXECUTIVE SUMMARY

FISCAL YEAR (FY) 2026
effective July 1, 2025, to June 30, 2026

Approved March 24, 2025
Amended November 24, 2025



**South Jersey
Transportation
Planning Organization**

www.sjtpo.org

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English

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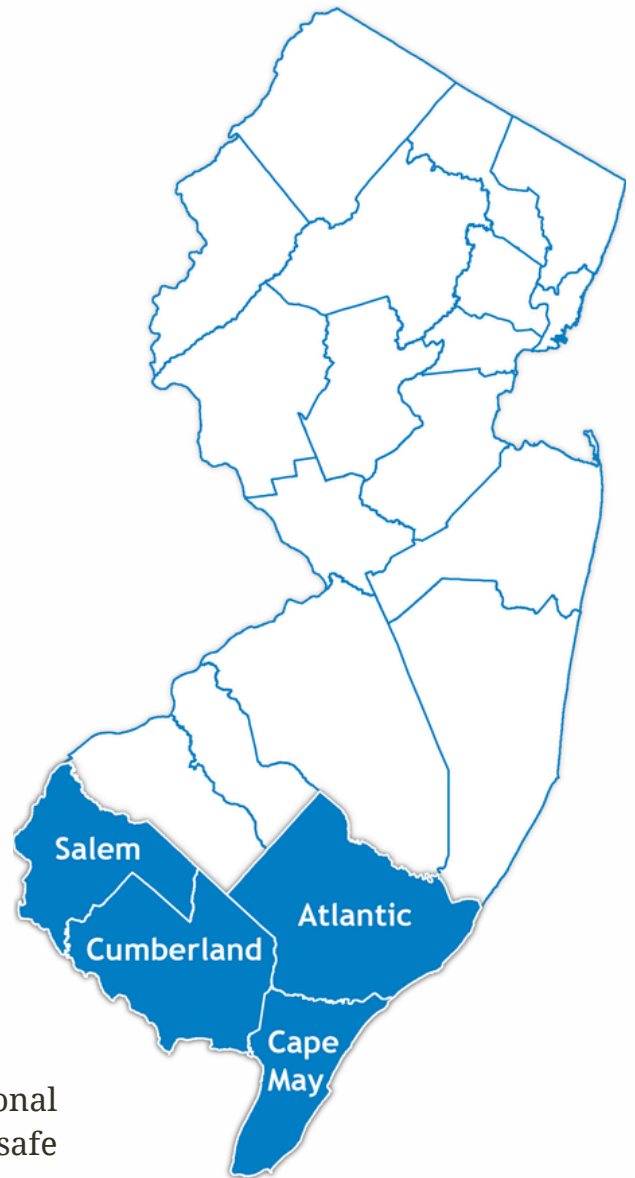
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South Jersey Transportation Planning Organization

WWW.SJTPO.ORG

SJTPO is the federally recognized Metropolitan Planning Organization (MPO) for the southern New Jersey region, serving Atlantic, Cape May, Cumberland, and Salem Counties. Under federal law, the formation of an MPO is required for any urbanized area (UZA) with a population greater than 50,000, permitting the MPO to carry out transportation planning and decision-making for the UZA(s). Formed in 1993, SJTPO replaced three smaller existing MPOs and incorporated areas not previously served. The formation provided a stronger regional approach to solving transportation problems and brought new opportunities to southern New Jersey. SJTPO is vital to the region, as the MPO serves as a technical resource, provides access to funding, and works to provide a regional approach to address transportation planning and engineering issues.



Four counties, one mission:

to create a transportation system, based on regional collaboration that moves people and goods in a safe and efficient manner, inclusive of all modes and users.

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1. Overview

The South Jersey Transportation Planning Organization (SJTPO) is the federally recognized Metropolitan Planning Organization (MPO) for the southern New Jersey region, serving Atlantic, Cape May, Cumberland, and Salem Counties. SJTPO is vital to the region, as the MPO serves as a technical resource, maintains the eligibility of member agencies for federal transportation funds, provides a forum for cooperative decision-making, and coordinates the planning activities of participating agencies to provide a regional approach to addressing transportation planning and engineering issues.

SJTPO Structure

The governing body of the SJTPO is the Policy Board, which consists of eleven voting members: one elected official from each county government and one municipal elected official from each county, specifically including the Mayors of Atlantic City and Vineland. Additionally, representatives from the New Jersey Department of Transportation (NJDOT), New Jersey Transit Corporation (NJ TRANSIT), and the South Jersey Transportation Authority (SJTA) are included. The Policy Board is informed by recommendations from the Technical Advisory Committee (TAC), a committee of planning and engineering experts in the region.

The TAC is a thirteen-member committee comprising each Policy Board member's staff and representatives from the New Jersey Turnpike Authority (NJTA) and the Delaware River and Bay Authority (DRBA). The Federal Highway Administration (FHWA), Federal Transit Administration (FTA), South Jersey Economic Development District (SJEDD), and the Cross County Connection Transportation Management Association (CCCTMA) each have one non-voting representative on the TAC.

The Community Outreach and Engagement Committee (COEC) enhances the scope of SJTPO's public outreach and ensures that decision-making processes are based on diverse and community-based information and viewpoints. Through its collective membership, the COEC provides SJTPO staff with a direct channel for public and special interest groups to provide input on important subjects such as the development of a safe, effective, and efficient multi-modal transportation system in the SJTPO four-county region.

As of the date of this document, SJTPO central staff is comprised of six full-time and four part-time positions, with five other vacancies for full-time positions.

The Executive Director has taken on the oversight responsibilities, and other SJTPO central staff are taking on the project and program-level work temporarily, as appropriate. Priority continues



to be ongoing consultant-led technical studies, with staff focusing on federally required activities and documents.

Details related to the individuals/vacancies and the responsibilities of each position are included below:

SJTPO Employee

Overview of position responsibilities

Jennifer Marandino, P.E.
Executive Director

Overall SJTPO operations, including semi-annual reporting

Regional Planning & System Performance

David S. Heller, P.P., AICP
Program Manager

Long-range regional planning, system performance measurement and reporting, environment and air quality, resiliency, and reliability planning, and human services transportation

Benjamin Woodward
Assistant Planner

Public transit/human services transportation and resiliency/reliability planning

Kent Schellinger (part-time)
Technical Program Specialist

Congestion management, performance-based planning, modeling, data analysis, GIS support, and other statewide or regional planning initiatives

Safety Initiatives & Complete Streets

Vacant
Program Manager

Transportation safety planning, South Jersey trails, bicycle/pedestrian initiatives, Local Safety Program, and oversight of economic development and tourism activities

Vacant
Principal Planner

Multi-modal planning, including freight, economic development, and tourism activities

Jenna Monaghan
Assistant Planner

Transportation safety planning, bicycle/pedestrian initiatives, and Local Safety Program

Safety Education & Outreach

Robert Clarke (part-time)
Traffic Safety Specialist

Community traffic safety

Wayne Shelton (part-time)
Traffic Safety Specialist

Community traffic safety



Capital Programming & Project Development

Alice Gibson
Program Manager

Management and development of TIP, local project development, oversight of CMAQ/CRP project initiatives, intelligent transportation systems planning efforts, and Subregional Planning Work Program

Hope Viviani
Assistant Planner

Capital programming, project development (CMAQ/CRP and Local Safety Program), congestion mitigation, and data analysis

Vacant (*part-time*)
Subregional Program Specialist

Subregional Planning Work Program, semi-annual reporting, along with capital programming, project development, and other statewide or regional planning initiatives

Title VI & Public Outreach

Melissa Melora
Public Outreach Coordinator

Public involvement and outreach, social media, web development, Title VI coordination, and public materials quality control

Grant Contracts & Administration

Nancy Hammer
Administrative Manager

Administration, internal management, contract management, and Technical Advisory Committee (TAC)/Policy Board support

Vacant
Budget Analyst

Budget management

Purpose of the Unified Planning Work Program

The FY 2026 UPWP is an integrated document that describes all transportation and planning-related activities to be conducted by central staff, subregions, and member agencies during the state fiscal year (July 1, 2025, through June 30, 2026). The tasks and activities within the UPWP are intended to advance the region's priorities, as reflected in SJTPO's federally required long-range regional transportation plan.

Each year, SJTPO must prepare a UPWP, in cooperation with member agencies, to describe all metropolitan transportation and transportation-related air quality planning activities anticipated within the area during the year. The UPWP essentially serves as the budget for SJTPO, identifying funding to support planning efforts that SJTPO will undergo. The UPWP describes the planning activities to be performed with funds provided to SJTPO by FHWA and FTA.



Unified Planning Work Program Development

The UPWP is effective July 1 of each fiscal year. The development process begins each year with receiving planning priorities from FHWA and FTA, which are then reviewed and considered by SJTPO in developing the work programs in Central Staff Work Program activities and the Technical Program.

With the planning priorities as a foundation, SJTPO staff formulates ideas for potential projects, which are vetted internally before being brought to regional partners for consideration and advancement. SJTPO staff works with partners to identify funding resources that will advance the projects and programs.

The UPWP document is prepared and submitted to NJDOT in early December each year. NJDOT, FHWA, and FTA review the first draft with comments on the document provided to SJTPO with the UPWP released for public review and comment in mid January.

The UPWP released for public review and comments for at least 30 days. The UPWP is available to view and download on the SJTPO website (www.sjtpo.org/UPWP) with hard copies available for in-library viewing at participating regional libraries. Comments are solicited by placing an advertisement in local newspapers with several options available for the public to provide comments, including a comment form located at the bottom of the UPWP webpage, email (upwp@sjtpo.org), fax, or through direct message to SJTPO's Facebook and X accounts.

SJTPO central staff prepares a response to all comments which are incorporated into a final UPWP document, which is brought to the TAC and Policy Board for consideration of adoption in March of each year. Work in the UPWP, approved by the Policy Board, begins on July 1.

Under federal law and regulation provisions, the approved UPWP can be amended to add new tasks, delete tasks, and reallocate funds between tasks. In some instances, revisions may warrant approval by the Policy Board and subsequent modifications to the Task Order, which authorizes federal funds associated with the UPWP. Other revisions are included for information only and have no impact on the funding related to the UPWP. All changes are incorporated into a UPWP Activities Tracker on the SJTPO website (www.sjtpo.org/UPWP) to provide full transparency.

The Transportation Planning Environment

The current federal transportation bill, the [Infrastructure Investment and Jobs Act](#) (IIJA), also known as the "Bipartisan Infrastructure Law" (BIL), was signed into law on November 15, 2021. The legislation includes \$550 billion in new spending with dozens of new programs that contain new opportunities and eligibility for MPOs. The IIJA is an investment in transportation from federal fiscal years (FFY) 2022 through 2026.



NJDOT added new planning priority activities for FY 2026 under safety planning and bicycle and pedestrian planning. NJDOT recommends that SJTPO promote the Complete Streets Policy as a tool for the overall safety program, working to get to Zero.

The Central Staff Work Program areas are guided by the planning priorities and emphasis areas identified by SJTPO's federal and state partners.

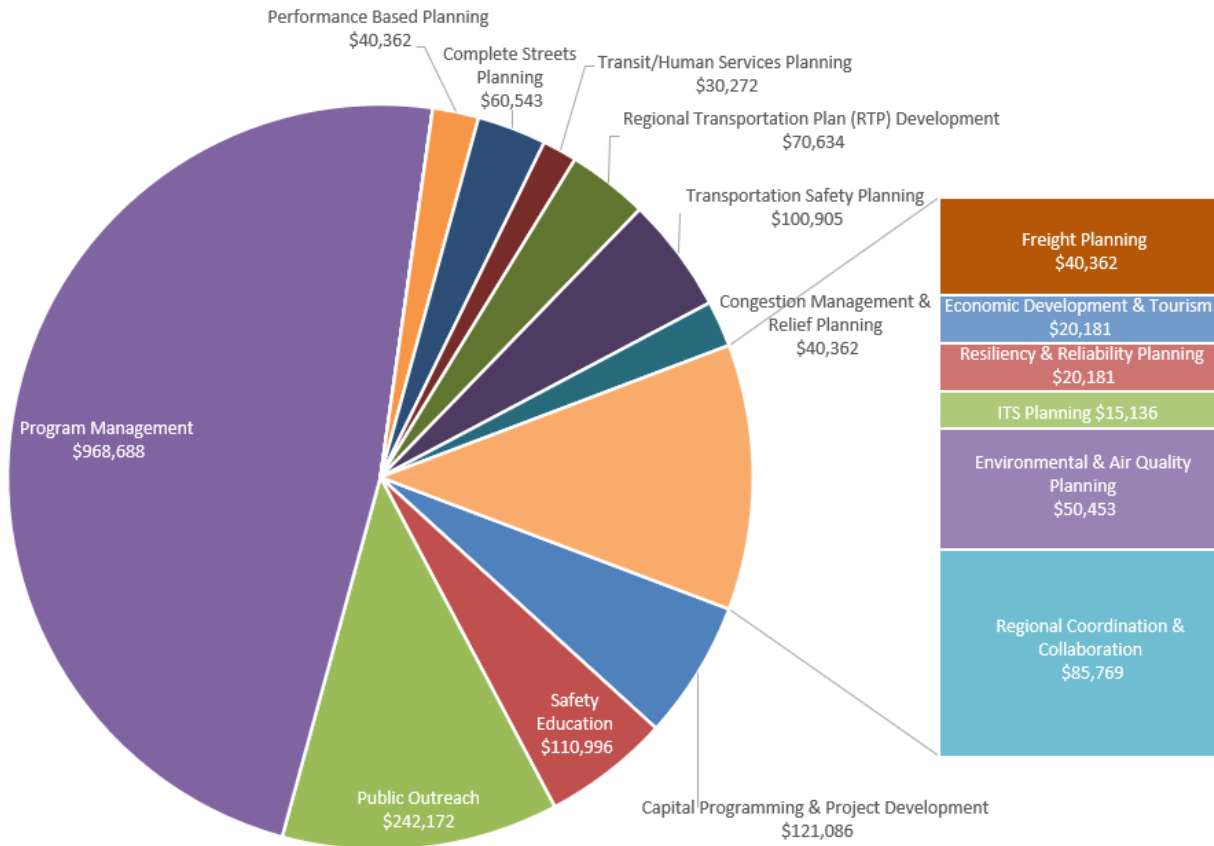
2. 26/100: Central Staff Work Program

The Central Staff Work Program details the tasks and activities to be completed by SJTPO central staff in the UPWP. This UPWP continues to utilize the same structure from previous years with many of the same tasks, with the addition of the Freight Planning task. While SJTPO's work in freight planning is not new to this work program, given the MPO's increasing work in this area, it has been given more prominence and separated from the Economic Development & Tourism task, beginning with the FY 2025 UPWP.

The budget for all tasks is comprised of salaries/labor and operating/direct expenses, with estimates for all tasks made based on the best available data. Actual expenditures fluctuate based on the work staff completes throughout the year. In no circumstance will the total Central Staff budget be exceeded.

SJTPO's work is divided into five broad-scoped Program Areas: Transportation Planning, Capital Programming & Project Development, Safety Education, Public Outreach, and Program Management, each further divided into individual tasks. Each task seeks to address the planning priorities of the SJTPO region. Funding for each task is comprised of salaries/labor and operating/direct expenses.

The specific breakdown of estimated costs amongst the five Program Areas is illustrated in the chart on the next page.



The FY 2026 UPWP continues with the reorganized structure, separating activities and products under each Central Staff Work Program area. Products are listed directly under the corresponding activity. Product 1a is the direct result of work associated with Activity 1. Approximate due dates are noted in parentheses, using the seasons to establish a general timeline.

SJTPO will monitor the progress of all products listed in the UPWP. Under federal law, the approved UPWP can be amended to add new tasks, delete tasks, and reallocate funds between tasks. Sometimes, a change may warrant approval by the SJTPO Policy Board and subsequent modifications to the Task Order, which authorizes federal funds associated with the UPWP. Other revisions are included for information only and do not impact the funding related to the UPWP. Changes to the UPWP will be included in the UPWP Activities Tracker, located on the SJTPO website (www.sjtpo.org/UPWP). As appropriate, final products and deliverables associated with work included in the UPWP will be posted to the SJTPO website.

26/110: Transportation Planning

Transportation Planning encompasses the significant efforts related to reviewing and evaluating the transportation network in the region. Work activities under the individual tasks included

within this program ensure the safe and efficient movement of people and goods, including all modes and users.

26/111: Performance-Based Planning

Objective:

The main objective of this task is to incorporate required performance measures, metrics, and targets into SJTPO’s planning products and coordinate with NJDOT and its regional partners.

Activities and Products (due dates):

1. Monitor progress on achievement of Safety Performance Management (PM1) safety targets established for the state and SJTPO. This work would also involve collaboration in establishing new annual targets for the calendar year.

Product 1a. *SJTPO adoption of Calendar Year 2026 Safety Performance Management (PM1) Targets (Fall 2025)*

2. Monitor progress toward System Performance (PM3) CMAQ Congestion and Emissions Reduction Targets established in the 2nd Performance Period. This includes targets for the Philadelphia UZA and statewide.
3. Review progress towards System Performance (PM3) CMAQ Congestion and Emissions Reduction Targets established in the 2nd Performance Period, including targets for the Atlantic City-Ocean City-Villas, NJ Urbanized Area UZA, and across the entire MPO planning area.

Product 3a. *Technical memorandum assessing performance in meeting CMAQ Congestion and Emissions Reduction Targets for the 2nd Performance Period (Spring 2026)*

Product 3b. *Draft Full 2nd Performance Period Progress Report (Summer 2026)*

4. Establish 2- and 4-year System Performance (PM3) CMAQ Congestion Targets for the Atlantic City UZA and CMAQ Emissions Reduction Targets for the SJTPO planning area.

Product 4a. *Technical memorandum establishing CMAQ Congestion and Emissions Reduction Targets for the 3rd Performance Period (Summer 2026)*

Product 4b. *Draft Baseline 3rd Performance Period Report (Summer 2026)*

5. Incorporate new system performance measures and targets that may emerge from work products completed in FY 2025 as part of [Task 25/403 Staff Augmentation](#).

Product 5a. *Technical memorandum depicting values of performance measures and associated targets (Spring 2026)*

6. Continue coordination with NJDOT and other agencies, monitoring performance measures and targets, including the Pavement and Bridge Condition Measures (PM2), System Performance for Travel Time and Freight Reliability (PM3), Transit Asset



Management Performance (TAMP), and Public Transportation Agency Safety Plan (PTASP).

Product 6a. *SJTPO adoption of the FY 2025 Transit Asset Management Performance (TAMP) Measures and Targets, set by NJ TRANSIT (Fall 2025)*

Product 6b. *SJTPO adoption of the Calendar Year 2024 Public Transportation Agency Safety Plan (PTASP) Safety Performance Target for Bus Targets (Fall 2025)*

- 7. Continue incorporating required system performance measures into the regional planning activities, as required by the MAP-21/FAST Act/IIJA rules.
- 8. Monitor the new federal legislation and implementation guidance for existing performance management regulations changes.
- 9. Continue monitoring the regional transportation system's performance in safety, pavement and bridges, and operations. Data will culminate in preparing the *Forward 2050* Report Card, released at the mid-point of SJTPO's four-year RTP cycle (January 2027).

Product 9a. *Framework and outline of the Forward 2050 Report Card (Summer 2026)*

- 10. Continue to build upon the United States Department of Transportation (USDOT) and NJDOT's increasing emphasis on performance-based planning.
- 11. Continue to assist others in meeting all associated deadlines of Model Inventory of Roadway Elements (MIRE) fundamental data on county and local roads.
- 12. Work on enhancements to the South Jersey Regional Travel Demand Model for incorporation into SJTPO's Performance-Based Planning Process, Congestion Management Process, and other purposes.

Funding: \$40,362

Project Manager: David Heller

26/112: Complete Streets Planning

Objective:

Complete Streets Planning refers to efforts to advance mobility options beyond automobile-centric transportation.

Activities and Products (due dates):

- 1. Work with state and regional partners to investigate opportunities to utilize the federal Increasing Safe and Accessible Transportation Set-Aside planning activities.
- 2. Work to advance and expand the South Jersey Trails network and the regional bicycle and pedestrian trails network in the SJTPO region.



Product 2a. *Visionary network for the South Jersey Trails system anticipated deliverable from the consultant-led Task 24/403 Regional Active Transportation Master Plan study (Fall 2026)*

3. Continue to support county and municipal partners in advancing various South Jersey Trails projects.
4. With support, continue collecting bicycle and pedestrian volume data on county and municipal roadways.
5. Engage in efforts to collect, enhance, and share data related to bicycle and pedestrian resources, including sidewalks, trails, and other amenities and features.
6. Continue to strengthen bicycle and pedestrian efforts, with SJTPO central staff serving on several state and regional groups.
7. Continue to evaluate and refine the Complete Streets Priority Areas.

Product 7a. *Updates and refinements to the Complete Streets Priority Areas (ongoing, as needed)*

8. Evaluate transportation projects submitted for addition into the TIP.
9. Continue collaborating with others to jointly administer the Transportation Alternatives Set-Aside Program (TA Set-Aside) and Safe Routes to Schools (SRTS) Program.

Product 9a. *Project selection for the SRTS Program 2025 solicitation to the SJTPO Policy Board (Contingent on NJDOT activity, Spring 2026)*

10. In partnership with others, promote and conduct training and other technical assistance in the SJTPO region that advance Complete Streets.
11. Through work initiated in FY 2025 through [Task 25/405 Complete Streets Technical Assistance Program Pilot](#), work in partnership with the consultant team to provide technical assistance to three municipalities in the SJTPO region to complete a Complete Streets initiative.
12. Manage the Demonstration Materials Lending Library initiated in FY 2025 through [Task 25/405 Complete Streets Technical Assistance Program Pilot](#).

Funding: \$60,543

Project Manager: Program Manager - Safety Initiatives & Complete Streets

26/113: Transit/Human Services Planning

Objective:

While the hallmark of this program area includes the federally mandated Coordinated Human Services Transportation Plan, or the Access for All Transit Plan, as referred to by SJTPO, support and accommodation for transit and human services transportation is an ongoing process.



26/114: Regional Transportation Plan (RTP) Development

Objective:

One of the principal requirements of federal transportation law for MPOs is developing and regularly updating a plan to guide policy and programming decisions. This task centers on the update of SJTPO’s long-range regional transportation plan, *Forward 2050*, adopted on January 27, 2025.

Activities and Products (due dates):

1. Process RTP amendments and modifications needed throughout the year, consistent with amendments and modifications to the TIP/STIP, conducting public involvement as necessary.

Product 1a. *Memos to the Executive Director outlining RTP amendment and modification requests received from NJDOT, NJ TRANSIT, or regional partners (ongoing, as needed)*

Product 1b. *RTP amendment/modification tracker to be posted to SJTPO website and provided to TAC and Policy Board (ongoing, updated bi-monthly)*

2. SJTPO will continue strengthening its consultation and collaboration with municipalities and resource agencies.
3. In anticipation of SJTPO’s next update, conduct an extensive literature review of existing RTPs and MTPs of similar sizes and demographics as SJTPO to assess how the next update could be improved.

Product 3a. *Annotated literature review of existing RTPs and MTPs (Summer 2026)*

4. Continue to support NJDOT and NJ TRANSIT in developing the Long Range Transportation Plan (LRTP) as part of stakeholder coordination and collaboration.
5. Work in coordination with the New Jersey Office of Planning Advocacy to be consistent with the principles of the New Jersey State Development and Redevelopment Plan in planning activities.

Funding: \$70,634

Project Manager: David Heller

26/115: Transportation Safety Planning

Objective:

Transportation Safety Planning focuses on reducing and ultimately eliminating roadway deaths through an all-hands-on-deck approach. The approach is led by a data-driven approach to preventing crashes, identifying and mitigating risk in the transportation network, and reducing the severity of crashes.



26/116: Congestion Management & Relief Planning

Objective:

Federal legislation mandates that MPOs in air quality non-attainment areas develop and maintain a Congestion Management Process (CMP) for their region. The CMP provides SJTPO with comprehensive, regularly updated data on congestion, its causes, and methods for screening and evaluating strategies to address the problems.

Activities and Products (due dates):

1. Continue coordinating with the University of Maryland’s Center for Advanced Transportation Technology (CATT) Lab staff.
2. Investigate other data sources that could be useful in conducting SJTPO’s CMP analysis.
3. Continue to utilize the CMP, analyzing congested locations, identifying congestion mitigation strategies, advancing them into projects where possible.
4. As needed, update congestion data and analytics as outlined in the CMP Methodology Report.

Product 4a. *Annual bottleneck location list for the calendar year 2025, to include comparisons of other travel time data available from the PDA Suite (Spring 2026)*

5. Work with regional stakeholders to identify congested locations and sources of congestion.
6. Aid regional partners in project development efforts related to the CMAQ and Carbon Reduction Programs.

Product 6a. *Congestion Mitigation Project Activity Charts detailing annual investments (ongoing, updated bi-monthly)*

Product 6b. *Call for CMAQ & CRP projects (Spring 2026)*

Product 6c. *Emissions Analysis for subregional project submissions for CMAQ and CRP FFY 2028 – 2030 Solicitation Period (Summer 2026)*

7. Improve measurement of seasonal variation within the SJTPO region.
8. Explore the feasibility of creating an Advanced Traffic Monitoring System (ATMS) for the SJTPO region.

Product 8a. *Technical memorandum summarizing results of internal investigation and recommendations for further development (Spring 2026)*

Funding: \$40,362

Project Manager: Kent Schellinger



26/117: Freight Planning

Objective:

SJTPO has consistently participated in freight planning efforts and has conducted freight planning efforts focused on the SJTPO region. Together, these efforts will inform future studies and investments and improve the SJTPO region’s representation in statewide freight planning in the coming years.

Activities:

1. Investigate the feasibility of continuing the Freight Advisory Committee, created during previous consultant-led efforts.
2. Continue to participate in statewide and neighboring regional planning efforts to maximize regional and extra-regional coordination and ensure that SJTPO regional issues are represented.
3. Work with subregional planning partners to implement SJTPO’s Regional Freight Plan, and investigate the feasibility of advancing the Recommended Regional Actions identified in the document.
4. Work with NJDOT on opportunities to advance the next steps, priorities, actions, and performance measures resulting from the 2023 Statewide Freight Plan.
5. Continue to work with NJDOT and the Office of Freight Planning on its truck parking study.
6. Enhance planning opportunities for the freight regional network of South Jersey through improvements to connectivity between New Jersey and Pennsylvania.

Funding: \$40,362

Project Manager: Program Manager - Safety Initiatives & Complete Streets

26/118: Economic Development & Tourism

Objective:

Economic Development and Tourism refers to a series of efforts and activities that seek to ensure that transportation does not hinder but advances the regional economy and opportunities for tourism. In this work program, SJTPO will investigate ways to incorporate meeting the economic development, travel, and tourism strategies through other means, including coordination with local Chambers of Commerce, SJEDD, and regional agencies focusing on redevelopment and overall economic development.



Activities:

1. Help local jurisdictions identify funding sources to support transportation improvements that expand access to economic activity and assist jurisdictions in addressing funding source requirements, such as data collection.
2. Identify standing committees (potentially local Chambers of Commerce) within the region that represent the business community's needs to develop a dialogue to better incorporate economic development needs in transportation planning.
3. Continue to identify and conduct efforts to enhance travel and tourism to support the goal within *Forward 2050*.
4. Work in collaboration to advance the redevelopment of brownfield sites.

Funding: \$20,181

Project Manager: Program Manager - Safety Initiatives & Complete Streets

26/119: Resiliency & Reliability Planning

Objective:

System Resilience and Reliability has taken on heightened importance considering the increasing frequency of extreme weather events, regionally and nationally, which can inflict considerable damage on the transportation infrastructure. These efforts tie directly to the RTP goal to “Improve the Resiliency and Reliability of the Transportation Infrastructure.” In addition to the resiliency of the transportation system, efforts related to the continuity of operations for SJTPO also fall within this task.

Activities:

1. Continue further development of the Regional Vulnerability Framework.
2. Work with partners on risk management strategies for improving the resilience of transportation infrastructure against the impacts of extreme weather.
3. Aid regional partners and others, as appropriate, in enhancing transportation infrastructure resilience and reliability.
4. Collaborate with NJDOT’s Office of Emergency Preparedness to facilitate coordination of emergency preparedness activities in the region.
5. Build upon roundtable discussions with state, regional, and local stakeholders related to efficient emergency planning and operations in support of a strategy identified in the NJ Office of Emergency Management (NJ OEM) Statewide Hazard Mitigation Plan.

Funding: \$20,181

Project Manager: David Heller



26/120: Intelligent Transportation Systems Planning

Objective:

ITS refers to using innovative technology to improve transportation systems' safety, efficiency, and operations. This task will involve continued participation in statewide efforts related to intelligent transportation and incorporation into the planning process as appropriate.

Activities and Products (due dates):

1. Coordinate with the NJDOT Office of Transportation Mobility and the Mobility Planning and Research division to best engage and participate in statewide collaboration efforts related to the NJ Statewide ITS Architecture.
2. Participate in ITSNJ activities, including committee participation and attendance at the ITSNJ Annual Meeting, to disseminate information to local partners.
3. Continue to work with regional planning partners to identify ITS strategies and deploy ITS technologies in the SJTPO region.

Product 3a. *Updated Project Information Sheets associated with the New Jersey ITS Architecture Maintenance Project (as needed, based on the development of ITS projects in the region)*

4. Seek to advance ways to incorporate automated/connected/shared-use vehicles into the metropolitan planning process.

Funding: \$15,136

Project Manager: Alice Gibson

26/121: Environmental & Air Quality Planning

Objective:

MPOs ensure that transportation decisions conform with the air quality requirements. MPOs participate in various statewide air quality planning efforts and must represent their region's interests in transportation air quality matters, including conducting a regional emissions analysis and demonstrating transportation conformity.

Activities and Products (due dates):

1. Coordinate on statewide transportation air quality planning efforts.
2. Complete procedures required under transportation conformity regulations for adoption of any amendments to the RTP and FFY 2026-2035 TIP.

Product 2a. *Air Quality Transportation Conformity Determination Report (Summer 2025)*



3. Monitor federal and state air quality rules and regulations, mainly affecting the SJTPO region.

Funding: \$50,453

Project Manager: David Heller

26/122: Regional Coordination & Collaboration

Objective:

Coordination with planning partners at the state, federal, regional, and subregional levels is crucial to the success of the metropolitan transportation planning process. SJTPO recognizes the importance of participating in collaborative forums that promote exchanging ideas, concerns, risks, and opportunities in transportation planning.

Activities and Products (due dates):

1. Participate in New Jersey's statewide transportation planning efforts, such as New Jersey State Transportation Innovation Council (STIC), Federal Highway EDC events, quarterly MPO Collaboration meetings, and other regionally focused collaborations.
2. Continue collaborating with others to meet USDOT's legislated surface transportation requirements.
3. Review the CCCTMA annual work program, as requested by the NJTPA, and share comments and feedback as appropriate.
4. Provide advice on strategic and organizational planning of the Alan M. Voorhees Transportation Center (VTC) at Rutgers University as a recent ex-officio member of the Advisory Board.
5. Continue to work with others to initiate further conversations about the formulas that determine the distribution of funds and work to ensure the metrics used to achieve a better balance in investments that reflect the needs of all planning partners, such as urban and rural areas alike.
6. Continue to work with others to better understand the value of revenues generated at the "Shore" and discuss with federal partners how to dedicate a portion of this revenue for critical infrastructure projects that make that revenue possible.

Funding: \$85,769

Project Manager: Various SJTPO staff

26/130: Capital Programming & Project Development

This program area focuses more directly on projects, the specific programming and authorization of projects through the TIP, and the preparation efforts that lead to project development.

26/131: Transportation Improvement Program (TIP)

Objective:

This task prepares and maintains the region's TIP, which is updated every two years and includes a ten-year list of projects scheduled for federal and state funding.

Activities and Products (due dates):

1. Provide technical assistance to member counties and municipalities and assist NJDOT and NJ TRANSIT in preparing financial plans for major capital projects as necessary.
2. Prepare public outreach materials and strategy, including content and presentation for the public meeting(s) for the FFY 2026-2035 TIP/STIP and Transportation Conformity.

Product 2a. Public outreach materials (Summer 2025)

3. Coordinate with others to help facilitate the development and approval of the FFY 2026-2035 TIP/STIP.

Product 3a. *SJTPO Draft Transportation Improvement Program for FFY 2026-2035 (Summer 2025)*

Product 3b. *SJTPO Approved Transportation Improvement Program for FFY 2024-2033 (Fall 2025)*

Product 3c. *Year-end Obligation Reports, produced by NJDOT and NJ TRANSIT, to be posted to the SJTPO website (end of federal fiscal year, Fall 2025)*

4. Process TIP/STIP amendments and modifications needed throughout the year via NJDOT's Electronic Statewide Transportation Improvement Program (e-STIP).

Product 4a. *Memos to the Executive Director outlining TIP/STIP amendment and modification requests received from NJDOT, NJ TRANSIT, or regional partners (ongoing, as needed)*

Product 4b. *TIP amendment/modification tracker to be posted to SJTPO website and provided to TAC and Policy Board (ongoing, updated bi-monthly)*

5. Prepare Self-certification documents, complete other procedures related to compliance with federal requirements, and keep up to date on changes in requirements.

Product 5a. *Self-certification document, reviewed by FHWA in advance of any action related to the FFY 2026-2035 TIP/STIP approval (Summer 2025)*



6. Continue to review and refine SJTPO's Project Selection Process to ensure planning priorities and regional needs.

Product 6a. *Revised SJTPO Project Selection Criteria, including pre-screening consideration of project issues in locations (ongoing, as needed)*

7. Coordinate with regional partners to develop projects for funding.
8. Continue to coordinate with Federal Land Management Agencies to ensure projects are included in the TIP.
9. Continue to coordinate with regional partners to identify future projects several years in advance to establish a 'project pipeline' to better plan for future TIP funding requirements.
10. Review and update the project mapping using GIS or other cost-effective mapping technologies for SJTPO.

Product 10a. *Interactive map available on the SJTPO website, displaying funded projects in the current TIP, with consideration for other maps included in SJTPO's Forward 2050 (Winter 2025)*

Funding: \$80,724

Project Manager: Alice Gibson

26/132: Local Project Development

Objective:

Project development efforts, particularly on the local level, are extremely valuable in preparation for projects to receive federal or other available funding. This task includes project screening, scoping, data analysis, concept development, field visits, coordination with local stakeholders, initiating consultant-led technical studies, and other pre-design activities.

Activities and Products (due dates):

1. Work with regional partners, tracking technical issues to ensure the project meets critical milestones and deliverables to receive authorization of federal dollars.
2. In coordination with NJDOT Local Aid and FHWA, engage with local partners to improve local public agency project delivery and compliance with federal regulations.
3. Continue to organize and facilitate quarterly meetings with regional partners, Local Aid, and the Bureau of Environmental Program Resources (BEPR).
4. Track the progress of the design phases of projects.

Product 4a. *Activity charts for local lead projects, including HSIP, CMAQ, and Carbon Reduction funded projects (ongoing, produced bi-monthly)*



Product 4b. *Summary of end-of-the-year authorizations of SJTPO Local Lead Projects, highlighting federal dollars authorized in the region (end of federal fiscal year, Fall 2024)*

5. Work with local agencies to bring specific issues to the attention of NJDOT and the Local Aid Resource Center for further review and consideration.
6. Explore opportunities to engage local public agencies (e.g., municipalities), broaden the coordination between regional partners, and focus on opportunities to access federal funding sources.
7. Continue any work on identifying internal solutions to common impediments or to begin conversations with the Pinelands Commission and other state, regional, and local partners to identify solutions.

Funding: \$40,362

Project Manager: Alice Gibson

26/140: Safety Education

SJTPO offers a robust series of programs to teach the public about traffic safety. These programs are designed to bring awareness of the many risks presented to roadway users and educate others on how minor changes in behavior can make an enormous difference in increasing safety on area roadways. SJTPO collaborates with many organizations on programs and activities that address different facets of safety to ensure that all roadway users get home safely.

26/141: Safety Education Programs

Objective:

This task funds SJTPO’s traffic safety education programs and initiatives. The education and outreach programs work in combination with improvements to area infrastructure to make a meaningful difference in reducing crashes across the region and New Jersey.

Activities and Products (due dates):

1. Continue with ongoing programs, such as Share the Keys, Car Crashes, It's Basic Physics, Teens and Trucks, Most Dangerous Place on Earth, Belts on Bones, Car-Fit for Senior Drivers, and others.

Product 1a. *List of presentations, target age group, and number of persons reached, organized by focus/objective number (ongoing, reported quarterly)*

2. Continue to facilitate Child Passenger Seat (CPS) training and present education programs related to child passenger safety (CPS) and occupant protection.
3. Provide Defensive Driving training, utilizing the National Safety Council (NSC) program.



4. Work with community organizations to advance local safety initiatives.

Funding: \$70,634

Project Manager: Jennifer Marandino

26/142: Safety Education Coordination & Collaboration

Objective:

This task will maintain professional affiliation by attending traffic safety meetings and trainings to increase knowledge and awareness of relevant safety topics. Additionally, this task includes central staff participating in traffic safety webinars, trainings, conferences, and other professional development activities.

Activities and Products (due dates):

1. Attend quarterly meetings of the New Jersey Police Traffic Officers Association, Regional Police Chiefs meetings, DVRPC Regional Safety Task Force, and Statewide Traffic Records Coordinating Committee (STRCC).

Product 1a. *List of trainings and target age group organized by focus/objective number (ongoing, reported quarterly)*

2. Coordinate efforts in safety education with national, regional, and statewide partners, and attend events.
3. Attend meetings and deliver trainings to police officers about crashes.
4. Attend meetings and conduct trainings related to child passenger seat safety and attend updates of Share the Keys Facilitator Training, Safety Voyager, Title 39, Motorcycle and Pedestrian Safety, and Outreach and Driver Education.
5. Participate in the CPS Car Seat Inspection Program held by county partners.

Funding: \$40,362

Project Manager: Jennifer Marandino

26/150: Public Outreach

Public outreach, engagement, and consultation are fundamental to SJTPO’s transportation planning process and the development of the major planning products. SJTPO’s public outreach work is conducted through the Public Engagement & Communication and Title VI & Public Health tasks.

26/151: Public Engagement & Communication

Objective:

More emphasis continues to be placed on promoting greater public engagement in transportation planning and decision-making, with MPOs playing a significant role. SJTPO works directly with NJDOT, FHWA, and partner MPOs to increase consultation and coordination with the SJTPO’s Public Involvement Plan (PIP), describing the procedures related to all planning activities.

Activities and Products (due dates):

1. Maintain and update the SJTPO website (www.sjtpo.org).
Product 1a. *SJTPO website (ongoing, updated regularly)*
2. Consider enhancing SJTPO’s interactive online projects map (www.sjtpo.org/projects).
Product 2a. *Documentation of research of online mapping tools that allow for the creation of interactive maps SJTPO website (Summer 2025)*
3. Continue to engage the public to strengthen public confidence and participation in the planning process.
4. Investigate the benefits of working with the SJTPO Policy Board and member counties to improve outreach and engagement with the municipalities in the region and the public.
Product 4a. *Refinements and additions to municipality email list to be used when public involvement opportunities are available to help spread awareness of opportunities (ongoing, throughout the year)*
5. Continue efforts to build and support the Community Outreach and Engagement Committee (COEC) to reach a representative sampling of the region’s diverse population.
Product 5a. *Refinements and additions to the COEC (ongoing, throughout the year)*
Product 5b. *Member applications and informational rosters (ongoing, updated January/February 2026)*
Product 5c. *Supporting materials related to the COEC meetings, including emails to committee members (ongoing, as needed)*
6. Continue to utilize, evaluate, and update the PIP.



Product 6a. *Refinements and additions to the PIP (ongoing, as needed)*

- 7. Continue to develop relationships with local media outlets and establish protocols to engage local media in outreach efforts.
- 8. Increase the use of visualization to simplify SJTPO concepts and make the process more engaging.
- 9. Produce educational content for the *On the Go* newsletter, email blasts, social media, or other uses that promote planning priorities.

Product 9a. *Produce a bimonthly On the Go newsletter (ongoing, throughout the year)*

- 10. Continue to bolster social media usage to communicate with the public to effectively receive feedback from the public and attract a broader public to participate in the SJTPO planning process.

Product 10a. *Summary of users/followers and email subscribers, along with other relevant metrics to evaluate the success of outreach through SJTPO’s website, X, Facebook, and Public Information emails (ongoing, bi-annually)*

- 11. Engage in new partnerships with stakeholders that are uniquely connected with transportation issues.

Product 11a. *Additions to the SJTPO list of stakeholders (ongoing, throughout the year)*

- 12. Conduct public engagement activities associated with SJTPO’s core documents.

Product 12a. *Newspaper ads, press releases, surveys, presentations, boards, flyers, handouts, emails, social media posts, etc., pertaining to core documents, technical studies, projects, and activities (ongoing, as needed)*

- 13. Consult with Federally and Non-Federally Recognized Tribes, notifying them of early coordination opportunities during the planning process and providing access to major planning activity documents.

Product 13a. *Database documenting consultation and coordination of Federally and Non-Federally Recognized Tribes (ongoing, throughout the year)*

Funding: \$201,810

Project Manager: Melissa Melora

26/152: Title VI & Public Health

Objective:

The federal government emphasizes Title VI, Limited-English Proficiency (LEP), and others for MPOs and all federally funded entities. Title VI refers to Title VI of the 1964 Civil Rights Act.

SJTPO diligently fulfills its Title VI responsibilities and is committed to meeting and exceeding these standards. SJTPO actively works to advance these initiatives by continuously monitoring

federal requirements, updating demographic analyses by which transportation planning activities are measured, and actively evaluating the transportation system for gaps in serving vulnerable populations.

Activities and Products (due dates):

1. Continue to utilize, evaluate, and update the Title VI Implementation Plan and LEP Plan.
 - Product 1a.** *Refinements and additions to the Title VI Implementation Plan (ongoing, as needed)*
 - Product 1b.** *Refinements and additions to the Limited English Proficiency (LEP) Plan (ongoing, as needed)*
2. Remain current on Title VI activities, monitor federal and state requirements, and review contract documents for conformance with applicable policies.
 - Product 2a.** *Annual Title IV Notice (Winter 2025)*
 - Product 2b.** *Board and Committee Demographic Summary (Winter 2025)*
3. Coordinate with federal, state, and regional partners to build on the Title VI Coordinator role.
4. Expand utilization of best practices to reach disadvantaged populations.
 - Product 4a.** *Evaluate the necessity and reasonableness of incentivizing public outreach activities on a case-by-case basis (ongoing, as needed)*
 - Product 4b.** *Prepare a justification memo to seek pre-approval from NJDOT to purchase incentives for public outreach activities (ongoing, as needed)*
 - Product 4c.** *Prepare and submit final invoices and supporting documentation to NJDOT (ongoing, as needed)*
5. Continue to identify regional partners willing to help SJTPO reach additional members of the public.
6. Make core documents available in Spanish and other languages spoken throughout the region, utilizing the support of translation and interpretation under contract.
 - Product 6a.** *On-call consultant services for translation, interpretation, and accommodation (ongoing, as needed)*
7. Assess projects in the SJTPO RTP/TIP and other projects funded in the SJTPO region and identify their impact on Title VI populations. Assess SJTPO’s Project Selection Criteria and make refinements, as needed, to ensure that the needs of communities are given explicit and meaningful consideration.
 - Product 7a.** *Refinements and additions to the SJTPO Project Selection Criteria*
8. Work with partners to establish specific Disadvantaged Business Enterprise(DBE) goals applicable to Professional & Technical Services as appropriate.



9. Work planning partners to better understand SJTPO's role in incorporating public health into the planning process and addressing public health in project advancement.

Funding: \$40,362

Project Manager: Melissa Melora

26/160: Program Management

Program management is the oversight function and responsibility that ensures the overall initiatives and operations of SJTPO are maintained. Program management often involves essential administrative tasks, including board and committee support, oversight of the planning work of SJTPO's subregional partners, and other technical programs.

26/161: Administration & Internal Management

Objective:

This task provides the internal management and administrative work necessary to sustain the central staff operation, including grant management.

Activities and Products (due dates):

1. Maintain SJTPO office budget and expense records, and complete other administration functions.

Product 1a. *Budget and Expense Records Log (ongoing, recorded as necessary)*

Product 1b. *Employee Timesheets (ongoing, processed bi-weekly)*

Product 1c. *Employee Reimbursements (ongoing, processed monthly)*

Product 1d. *Inventory of all items over a \$500 value (ongoing, reviewed annually)*

2. Oversee SJTA financial administration and human resource management activities.
3. Maintain basic computer maintenance and oversee IT services provided through consultant support.

Product 3a. *Computer Inventory, completed by IT consultant (ongoing, reviewed annually)*

4. Work to reduce the recommended areas of improvement, as identified by NJDOT within previous years' Risk Prequalification Assessment Form.
5. Continue to work with others to expand upon the basic framework of a Continuity of Operations Plan drafted specifically for SJTPO. The final product is intended to be an internal document only and not shared broadly.

Product 5a. *Continuity of Operations Plan (ongoing, review annually)*



Funding: \$363,258

Project Manager: Nancy Hammer

26/162: Board and Committee Support

Objective:

This task provides routine support for the Policy Board, TAC, and other related ad hoc committees not explicitly dedicated to other tasks.

Activities and Products (due dates):

1. Arrange meeting locations and times and issue meeting notices, including coordinating with SJTA, SJTPO's administrative host, to advertise meetings appropriately.

Product 1a. *Annual meeting schedule and notice for publishing related to Policy Board and TAC, as appropriate (Fall/Winter 2025)*

2. Assemble member credentials, update meeting mailing lists and membership rosters, and compile other contact lists.

Product 2a. *Member credentials and informational rosters (ongoing, updated Winter 2025)*

3. Develop, edit, and compile the necessary documentation and supporting materials for monthly agenda items, including preparation of item sheets and resolutions.

Product 3a. *Supporting materials related to the Policy Board and TAC meetings, including emails to committee members (ongoing, monthly/bi-monthly preparation)*

4. Distribute meeting notices and materials to board and committee members with follow-up, as necessary, for quorum, release cancellation, and special meeting notices.

5. Prepare for and attend meetings, take and transcribe minutes, including any coordination with central staff and member agencies in developing meeting minutes, and maintain records.

Product 5a. *Meeting minutes (ongoing, monthly/bi-monthly preparation)*

6. Answer requests from members and outside sources.
7. Participate in meetings of the SJTPO Policy Board, TAC, or other meetings with SJTPO regional partners.
8. Continue to conduct discussions with the SJTPO Policy Board and TAC about the distinct types and amounts of federal and state transportation funding received annually and facilitate conversations about increasing the share of transportation funding received by SJTPO.

Funding: \$201,810



Project Manager: Nancy Hammer

26/163: Unified Planning Work Program

Objective:

The UPWP serves as the master regional transportation planning funding application. Activities under this task will prepare the UPWP for the coming years to describe all transportation planning and transportation-related air quality planning activities for the region and to document the allocation of federal transportation planning funds.

Activities and Products (due dates):

1. Work in consultation with SJTA to prepare an analysis of activity expenditures.

Product 1a. *Summary of Central Billing for all tasks to be submitted to NJDOT for SJTA reimbursement (ongoing, submitted quarterly)*

2. Prepare and submit to NJDOT a final and semi-annual report detailing the progress of UPWP tasks and activities. Prepare an accounting of final deliverables for all Central Staff Work Program, Subregional Planning Work Programs, and Technical Program.

Product 2a. *Final program summary report for FY 2025 UPWP, including a list of final deliverables (August 2026)*

Product 2b. *Semi-annual program summary report for FY 2026 UPWP (February 2026)*

3. Process UPWP amendments and related contract modifications.

Product 3a. *Executed Task Order, allocating funds to SJTA for FY 2026 UPWP (July 2025)*

Product 3b. *Task Order Modification Requests and Executed Agreements (ongoing, as needed)*

4. Develop the FY 2027 Subregional Planning Work Programs and Technical Program.

5. Develop the FY 2027 Central Staff Work Programs.

6. Compile the FY 2027 UPWP document.

Product 6a. *Initial draft of FY 2027 UPWP (December 2025)*

Product 6b. *Point-by-point response to comments provided by NJDOT, FHWA, and FTA of FY 2027 UPWP (February 2026)*

Product 6c. *Final FY 2027 UPWP for TAC recommendation of Policy Board approval (March 2026)*

Funding: \$60,543

Project Manager: Jennifer Marandino



26/164: Subregional Planning Work Program Management

Objective:

SJTPO central staff oversees the four-county Subregional Planning Work Programs, including coordinating and reviewing the work throughout the year. This task also covers managing the contracting process for these programs and technical assistance when appropriate.

Activities and Products (due dates):

1. Evaluate the risk of subrecipients receiving pass-through funds from SJTPO to ensure compliance with federal requirements, performing an annual risk assessment.

Product 1a. *FY 2027 Subregional Risk Assessment, to be completed annually (Spring 2026)*

2. Manage Subcontract Agreements and contracting processes.

Product 2a. *Call for FY 2027 Subregional Work Program budget and description (Fall 2025)*

Product 2b. *FY 2027 Subcontract Agreements between SJTA and subregional partners (Summer 2026)*

3. Review progress reports, invoices, and technical products from the Subregional Planning Work Programs for approval throughout the year.

Product 3a. *Quarterly invoices and subregional reports associated with reimbursement by NJDOT (ongoing, as needed)*

4. Coordinate with NJDOT and SJTA to obtain the necessary data and figures to prepare the bi-annual report.
5. As appropriate, provide technical assistance or participate in the studies and Subregional Planning Work Program activities.

Funding: \$40,362

Project Manager: Alice Gibson

26/165: Technical Program Management

Objective:

In addition to managing the Subregional Planning Work Program, SJTPO central staff manages the technical studies performed by consultants. This task covers managing all aspects of the technical program, including scope development, release of an RFP, consultant selection, and management of the technical study once it is underway.

Activities and Products (due dates):

1. Manage the technical studies, including preparation of the scope of work, releasing RFPs, consultant selection, managing consultant-led studies, and reviewing invoices before payment.

Product 1a. *RFP for Freight Movement Analysis - Mill Road Corridor (Summer 2026)*

Product 1b. *Technical study invoices associated with reimbursement by NJDOT (ongoing, as needed)*

2. Work with consultants, tracking the project to ensure the technical effort meets critical milestones and deliverables related to project completion.
3. Review progress reports, invoices, and technical products from technical studies for approval throughout the year.

Funding: \$302,715 charged to the federal project specific to the Technical Program

Project Manager: Various SJTPO staff

3. 26/200: Financial Administration

SJTA provides administrative services under the Basic Agreement between NJDOT, SJTA, and SJTPO (Agreement Number 2024-SJTA-001). The agreement became effective October 31, 2024, and will remain active for five years from the original date.

26/201: Financial & Administrative Services

Objective:

SJTPO provides funding to SJTA for financial administration and subcontracting on behalf of SJTPO with the counties and consultants, purchasing, grants, accounting, human resource management, and accounts payable/receivable.

Activities and Products (due dates):

1. Execute agreements, task orders, and modifications to receive SJTPO’s federal funding from NJDOT and pass funds to SJTPO counties and consultants.

Product 1a. *Task Order Agreement and related Modifications (ongoing, as needed).*

Product 1b. *Resolution authorizing the SJTA Executive Director to approve and execute documents related to SJTPO on behalf of the Authority (end of the calendar year, conducted annually).*

Product 1c. *Executed Subcontract Agreements associated with consultant-led technical studies (ongoing, as needed).*



Task I: Program Administration

Objective:

Develop, implement, and administer the County's Subregional Planning Work Program, providing general administration of the program.

Activities:

1. Submit quarterly progress reports and a program year completion report of the FY 2026 Subregional Planning Work Program to SJTPO.
2. Maintain timesheets (by staff and task).
3. Develop the FY 2027 County Subregional Planning Work Program.

Products (due dates):

- Quarterly and final progress reports (10 days after the close of the quarter).
- FY 2027 Subregional Planning Work Program (as required by SJTPO).

Task II: Transportation Data File/TIP/Public Participation

Objective:

Assist SJTPO in its transportation planning activities. Review and update the information base needed for county transportation planning activities. Assist in the development of project pool candidates for inclusion in the TIP. Participate in and support local, county, and regional transportation planning activities. Encourage and promote public involvement in the transportation planning process.

Activities:

Transportation Data File

1. Provide SJTPO with all traffic counts, regardless of funding, taken by the county in FY 2024. Count information will be in a portable document format (.pdf), with summary count statistics presented in spreadsheet format to be provided by SJTPO. Count information will be submitted as completed or with the county's progress report.
2. In cooperation with, and at the request of SJTPO, review and comment on various transportation-related plans, projects, and activities. Examples to review and comment on may include the CMP, NJDOT State Management Systems, and SJTPO's RTP.
3. Develop or participate in developing municipal, county, regional, and state transportation-related plans, projects, and activities. Specific major projects that fall within the scope of this task may include data dissemination and responding to



transportation-related data requests (e.g., crash and traffic count data, GIS data, development review activity, aerial photographs, etc.) from public and private agencies.

4. Review and comment on SJTPO demographic projections and, as needed, develop and provide demographic projections to SJTPO. Participate in the review and analysis of census data and reports.

Transportation Improvement Program

1. Provide SJTPO with construction-ready road projects or other (e.g., scoping) projects to be included in the TIP and monitor the progress of county road projects. Assist SJTPO and NJDOT in prioritizing projects submitted for inclusion in the TIP or project pool.
2. Monitor the progress of TIP projects and provide a project status report with each subregional quarterly report and/or work with SJTPO central staff in a periodic review of projects.
3. Provide Study and Development projects and assist in the screening and evaluating projects as appropriate.
4. Review and comment on NJDOT and NJDEP TIP/STIP process and conclusions relating to air quality conformity.

Interagency Coordination and Public Participation

1. Attend regular meetings of the TAC, Policy Board (as needed), and other relevant subcommittees. Attend other regional, county, and local transportation-related meetings as appropriate.
2. Serve as a Consultant Selection Committee member for various consultant-led technical studies initiated by SJTPO. Review and score proposals received, participating in interviews as necessary.
3. Facilitate and encourage the participation of the public, local agencies, and organizations in transportation planning at all levels of government. To provide information on SJTPO activities, work with SJTPO central staff to schedule their attendance at County Planning Board meetings or provide MPO updates (by county staff) at these meetings.

Products (due dates):

No work shall be billed after June 30, 2026, the end of the state fiscal year.

- Any plans, studies, or product (or an example of a product) resulting from the county's Task II involvement and information on any Task II activity that would be relevant to regional planning (as completed, no later than mid-August 2026).
- Prioritized list of project pool candidates (shared in advance of the Project Evaluation Process, which is used to score and evaluate projects that are adopted as a part of the RTP and TIP).



- Status of all active local lead projects (as requested for updating project status charts).
- Summary (meeting name and date) of meetings attended (as completed, no later than mid-August 2026).

The County Subregional Planning Work Programs include a specific Task III study and general transportation planning activities, which are intended to support the goals and objectives of SJTPO's RTP.

Task III projects within this year's County Subregional Planning Work Programs include a corridor traffic improvement study to enhance pedestrian, bicycle, and vehicular safety and traffic analysis (Atlantic County), improvements to Cape May County's non-motorized transportation network, conceptual trail design and other elements in preparation for construction of the Cohansey Green Corridor (Cumberland County), and a roadway/intersection improvement analysis (Salem County).

26/301: Atlantic County

Task III: Supportive Studies

Fire Road (CR 651) Traffic Improvement Study

Atlantic County proposes to study a portion of Fire Road (CR561) through portions of Egg Harbor Township from Hingston Avenue to Delilah Road (CR646). This roadway segment includes both commercial and residential areas of Egg Harbor Township. Fire Road (CR651) from Hingston to the Black Horse Pike (US40/322) is primarily commercial. Continuing along Fire Road (CR651) from the Black Horse Pike (US40/322) to Delilah Road (CR646) is a mixture of residential and commercial areas. Several locations along the corridor experience high pedestrian, bicycle, and vehicular traffic volumes.

The proposed study will include data collection, traffic counts, crash reports, intersection counts and geometry, level of service, ROW limits, structures, etc., along this section of CR 585 and provide recommendations for improvements to enhance pedestrian, bicycle, and vehicular safety.

This study will support many of the SJTPO's Regional Transportation Plan (RTP) 2050 goals. In the broadest sense, this study will "support the regional economy" by identifying areas needing improvement for a host of transportation (bicycle, pedestrian, and vehicular) considerations. Identifying and implementing these recommended improvements will improve the accessibility and safety of the general area, thereby improving its commercial viability. The study corridor traverses commercial and residential areas that are partially located in a state-designated



vertical wayfinding system will integrate a bicycle facility classification system to help users understand the stress level on the segments of the path system.

The project will be completed in-house by county planning and GIS staff. The final products will include a report on adding mileage and wayfinding elements to the existing trail system, an updated county-wide bicycle facilities map, and wayfinding signage templates. Products will be delivered as completed no later than mid-August 2026. However, no work shall be billed after June 30, 2026, the end of the state fiscal year.

Funding: \$55,000 Total (Task I \$4,200; Task II \$38,800, and Task III \$12,000)
Federal/Local share breakdown of total cost:
Federal Share (80%) \$44,000 / County Match (20%) \$11,000

26/303: Cumberland County

Task III: Supportive Studies

Schematic Design of Cohansey Green Corridor

Running from the Cohanzick Country Club (now a Wildlife Management Area, WMA) along the eastern shore of the Cohansey River in Fairfield Township, the Cohansey Green Corridor will travel north along the coast of the river through other WMA and City of Bridgeton-owned open space, sporadically coming into the right of way of Grove Street (609S) until it enters the commercial district of the City of Bridgeton. The bike and pedestrian route will then run along State Route 49, Laurel Street, and Commerce Street until it reaches Bridgeton City Park. The route travels through the park to Mary Elmer Lake, along Mary Elmer Drive, until it connects with Barrett’s Run Park in Hopewell Township. The study will produce trail design, right-of-way designs, and other features in preparation for construction. A construction estimate will be produced to assist with grant applications to implement the trail.

A consultant will complete the project in cooperation with county staff. The county intends to release an RFP for consultant services to complete the update to the schematic design. Products will be delivered as completed no later than mid-August 2026. However, no work shall be billed after June 30, 2026, the end of the state fiscal year.

Funding: \$105,000 Total (Task I \$6,250, Task II \$17,5000, and Task III \$81,250)
Federal/Local share breakdown of total cost:
Federal Share (80%) \$84,000 / County Match (20 %) \$21,000



26/304: Salem County

Task III: Supportive Studies

Roadway and Intersection Improvement Analysis

Complete an analysis of the selected intersections and road segments to be identified. Specific locations are determined through consultation between the Salem County Public Works Committee and the County Engineering office, using crash and study analyses from the [Salem County Local Road Safety Action Plan](#) (LRSP). Locations to be studied are selected based on requests received from municipalities or as otherwise determined by the Public Works Committee’s review of the LRSP document.

- Fork Bridge Road (County Route 671) from Willow Grove Road to Porchtown Road *Pittsgrove Township*
- Shirley Road (County Route 611) from NJ Route 77 to South Main Street *Upper Pittsgrove Township and Elmer Borough*
- Hook Road (County Route 551) from NJ Route 49 to Interstate 295 jurisdictional limit *Pennsville Township and Carneys Point Township*

The Task III study will complete all necessary technical analyses of the identified locations to determine appropriate roadway, intersection, and traffic signal improvements. Efforts will include the preparation of improvement designs or specifications as appropriate.

The Roadway and Intersection Improvement Analysis will be completed by county staff with the assistance of a consultant(s) to be retained for this project. Salem County will conduct traffic counts as appropriate (billed as part of Task II activities). The final product for the technical study will be improvement designs or specifications for selected locations. Products will be delivered as completed no later than mid-August 2026. However, no work shall be billed after June 30, 2026, the end of the state fiscal year.

Funding: \$43,000 Total (Task I \$3,000, Task II \$10,000, and Task III \$30,000)

Federal/Local share breakdown of total cost:

Federal Share (80%) \$34,400 / County Match (20 %) \$8,600

5. 26/400: Technical Program

SJTPO will initiate and administer technical studies and projects to supplement the agency work programs described above. The successful completion of efforts within this Technical Program may require the purchase of data, equipment, or services to be performed by consultants.



A total of \$418,155 was originally budgeted for two consultant-led studies when the FY 2026 UPWP was approved. Subsequently, \$221,881 was added to the Technical Program budget. A new consultant-led effort ([Task 26/403 Data Collection for SJTDM Recalibration and Validation](#)) was added. A new total of \$640,036 is now programmed for consultant-led studies within the Technical Program. This total breaks down to \$557,045 in FHWA Statewide Metropolitan Planning (PL) funds and \$82,991 in the FHWA Set-Aside Increasing Safe and Accessible Transportation Options Set-Aside. A description of the technical efforts is provided herein.

General budgetary information for each technical program task is based on preliminary estimates and anticipated project scope. SJTPO central staff hours associated with the technical study are accounted for separately within the UPWP as [Task 26/165 Technical Program Management](#).

26/401 Advanced Feasibility/Concept Development – Atlantic County Bikeway West (2-year study)

The Atlantic County Bikeway West Feasibility Study, completed in December 2021, identified the Route 54/Rail Corridor alignment as the proposed trail alignment between the planned eastern terminus of the Camden County Link Trail in Winslow Township, Camden County, and the existing western terminus of the Atlantic County Bikeway in Hamilton Township, Atlantic County, known as the Atlantic County Bikeway East. The completion of the Atlantic County Bikeway is a crucial connection to the Camden County Link and the Circuit Trails network. As Camden County continues to complete and fund its LINK project, it is essential to finish the Atlantic County Trail to achieve the ultimate goal of creating a continuous trail from Philadelphia to Cape May.

This effort will build off the Focus Areas outlined in the initial Atlantic County Bikeway West Feasibility Study. Prioritization of work should begin with Focus Area #1 – Camden County Link to NJ Route 54 Bridge, followed by Focus Area #3 – Mays Landing to the pedestrian bridge over the Great Egg Harbor River, and finally Focus Area #2 – NJ 54 to Rail Corridor/Richland Village. Prioritizing the Focus Areas is essential to continue progress and support projects near completion, such as the Camden County Link Trail and the Great Egg Harbor River bridge crossing in Hamilton Township.

Funding: \$235,165 (FHWA-PL) / \$82,991 (FHWA-PL Set-Aside) \$318,155 Total

Project Manager: Jenna Monaghan

Release Date: June 2025 / **Kick-off:** October 2025



26/402 Freight Movement Analysis – Mill Road Corridor (2-year study)

The 2024 SJTPO Regional Freight Plan emphasizes region-specific freight planning by identifying key locations and issues to enhance the regional multimodal freight network. Building on recent studies conducted by SJTPO and its subregional partners, the plan offers a prioritized list of recommendations to address freight transportation challenges effectively.

Among the nine Recommended Regional Actions, Priority Action #1 – “Enhance freight connections to NJ 55 in the Vineland and Millville area through improvements to the local road network” warrants further detailed review and analysis. Specifically, two areas within the County have been identified for closer investigation.

Through consultation with the subregional partners, including Millville, Vineland, and Cumberland County, it was determined that a comprehensive study of the Mill Road corridor, spanning from Weymouth Road in the north to Chestnut Avenue in the south, is essential. Additionally, the study should focus on the NJ Route 55 interchanges at Garden Road and Landis Avenue, with particular attention to the interaction of freight traffic along Mill Road. Analysis should also include an assessment of the primary entrances to the Vineland Industrial Park at DeMarco Drive on Garden Road.

Funding: \$100,000 (FHWA-PL)

Project Manager: Program Manager - Safety Initiatives & Complete Streets

Anticipated Release Date: June 2026 / **Anticipated kick-off:** November 2026

26/403 Data Collection for SJTDM Recalibration and Validation (2-year study)

As part of a future recalibration and validation of SJTPO’s Regional Travel Demand Model (SJTDM), a substantial amount of new data will need to be collected to ensure the model accurately reflects current conditions. High-quality, up-to-date data are essential to “ground-truth” the model results and enhance the reliability of its forecasts. The SJTDM remains the region’s primary analytical tool for projecting future traffic conditions and supporting data-driven transportation planning decisions.

Under this task, a consultant will be retained to carry out a comprehensive data collection effort. Data sources may include two-way traffic volume counts, turning movement counts, radar speed data, location-based services (LBS) data, or other datasets identified as critical for model calibration and validation.



Because travel patterns in the SJTPO region vary significantly throughout the year, particularly in Atlantic and Cape May Counties, where the population more than triples during the summer tourist season, it is essential that data collection include the summer months. Capturing this seasonal variation will improve the model's ability to reflect actual travel behaviors and provide more accurate forecasts for both peak and off-peak conditions.

Funding: \$221,881 (FHWA-PL)

Project Manager: David Heller

Anticipated Release Date: February 2026 / **Anticipated kick-off:** April 2026

Continuing Task Orders

In addition to the technical studies programmed in FY 2025, nine technical studies are continuing from seven (7) previous task orders. Four (4) separate task orders are associated with [Task 24/405 Local Safety Program Design Assistance](#) from the FY 2024 UPWP.

[Task 23/406 Countywide Local Road Safety Plans](#) will continue into SJTPO's FY 2026 UPWP from FY 2023. There are three technical studies in SJTPO's FY 2024 UPWP with continuing task orders in SJTPO's FY 2026 UPWP, including [Task 24/403 Regional Active Transportation Master Plan](#), [Task 24/404 Strategic Data Management Development](#), and [Task 24/405 Local Safety Program Design Assistance](#).

Other tasks continuing from the FY 2025 UPWP include [Task 25/402 South Jersey Travel Demand Model Recalibration](#), [Task 25/403 Staff Augmentation](#), [Task 25/405 Complete Streets Technical Assistance Pilot](#), and [Task 25/406 Signal Analytics Data](#).

Details for all continuing efforts, along with a description, are provided in [Appendix A](#).

6. 26/500: Non-MPO-Funded Transportation Planning Activities

The annual UPWP also describes all anticipated regionally significant transportation planning activities in the region, regardless of funding source or agencies conducting the activities. The information is intended to broaden awareness of related activities, prevent duplication of planning and study efforts, and encourage coordination of all transportation planning underway in the region. The information obtained from the transportation planning and operating agencies that impact the SJTPO region speaks to the multi-dimensional planning activities throughout the region.



26/501: New Jersey Department of Transportation

NJDOT works in partnership with transportation professionals across the state at various levels to improve lives through improved transportation. NJDOT accomplishes this mission by providing reliable, environmentally and socially responsible transportation and motor vehicle networks and services to support and enhance the safety and mobility of people and goods in New Jersey. The State Planning and Research and Management System Work Program supports NJDOT's mission by striving to optimize transportation, community, and environmental needs within available resources.

For more information on NJDOT planning activities, please contact Sudhir B. Joshi, Manager, Bureau of Statewide Strategies, Division of Statewide Planning, via email at sudhir.joshi@dot.nj.gov or by phone at (609) 963-2217.

26/502: New Jersey Turnpike Authority

The NJTA is dedicated to the safe and efficient movement of people and goods over two of the busiest toll roads in the United States – the New Jersey Turnpike (148 miles) and the Garden State Parkway (173 miles). NJTA's highways are a critical link in the transportation network of the Northeast I-95 Corridor. Every day, NJTA provides the safest, quickest, and most convenient routes for hundreds of thousands of commuters, truckers, and recreational travelers.

For information on NJTA planning activities, please contact Joseph C. Livingston, P.E., Supervising Engineer, Planning, via email at livingston@njta.com or by phone at (732) 750-5300.

26/503: Delaware River and Bay Authority

The DRBA has an extensive network of structures and facilities designed to provide the public with safe and efficient transportation and economic development and opportunities in the region. This transportation network includes the Delaware Memorial Bridge (DMB), the Cape May-Lewes Ferry (CMLF), and the Forts Ferry (FF). The DRBA also operates and maintains long-term leases with a municipality, county, or state and five airport facilities in Delaware and New Jersey. Those projects at the DRBA facilities in the SJTPO region, including the Cape May-Lewes Ferry (CMLF) and the Millville and Cape May Airports, are particularly interesting.

For more information on DRBA planning activities, please contact Gregory G. Pawlowski, PE, Senior Project Engineer, via email at Gregory.Pawlowski@drba.net or by phone at (302) 571-6380.

26/504: New Jersey Transit Corporation

NJ TRANSIT maintains a series of ongoing programmatic planning efforts undertaken and advanced by in-house staff and supported by consultants, as required, to develop planning concepts, undertake proposals' analyses, and address issues and specific needs. The availability of resources, including funding and staff, and internal priorities regulate all work within these programs.

Planning work is undertaken within these programs on an ongoing basis, with specific efforts and initiatives advanced as required. Work products may include reports, plans, analyses, data, drawings, renderings, and other products and services, as required.

For more information on NJ TRANSIT planning activities, please contact Louis Millan, Senior Director - Capital Planning, via email at LMillan@njtransit.com or by phone at (973) 491-7760.

26/505: South Jersey Transportation Authority

SJTA's mission is to provide the traveling public with safe and efficient transportation through the acquisition, construction, maintenance, operation, and support of expressway, airport, transit, parking, and other transportation projects and services that support the economies of Atlantic, Camden, Cape May, Cumberland, Gloucester, and Salem Counties. SJTA owns and operates the Atlantic City Expressway for its 44.2 miles between Atlantic City and State Route 42 in Camden County, including fourteen interchanges with various state, county, and local roadways. SJTA is also responsible for maintaining and operating the Atlantic City Expressway Connector and parts of State Routes 30, 87, and 187 within Atlantic City. SJTA owns and operates the Atlantic City International Airport (ACY) in Atlantic County. At the same time, SJTA's Transportation Services Department operates several shuttle routes in Atlantic, Camden, and Gloucester Counties.

Cross County Connection is the designated Transportation Management Association (TMA) for the seven-county southern New Jersey region encompassing Atlantic, Burlington, Camden, Cape May, Cumberland, Gloucester, and Salem. Cross County Connection addresses the region's mobility needs by fostering the implementation and use of sustainable transportation modes.

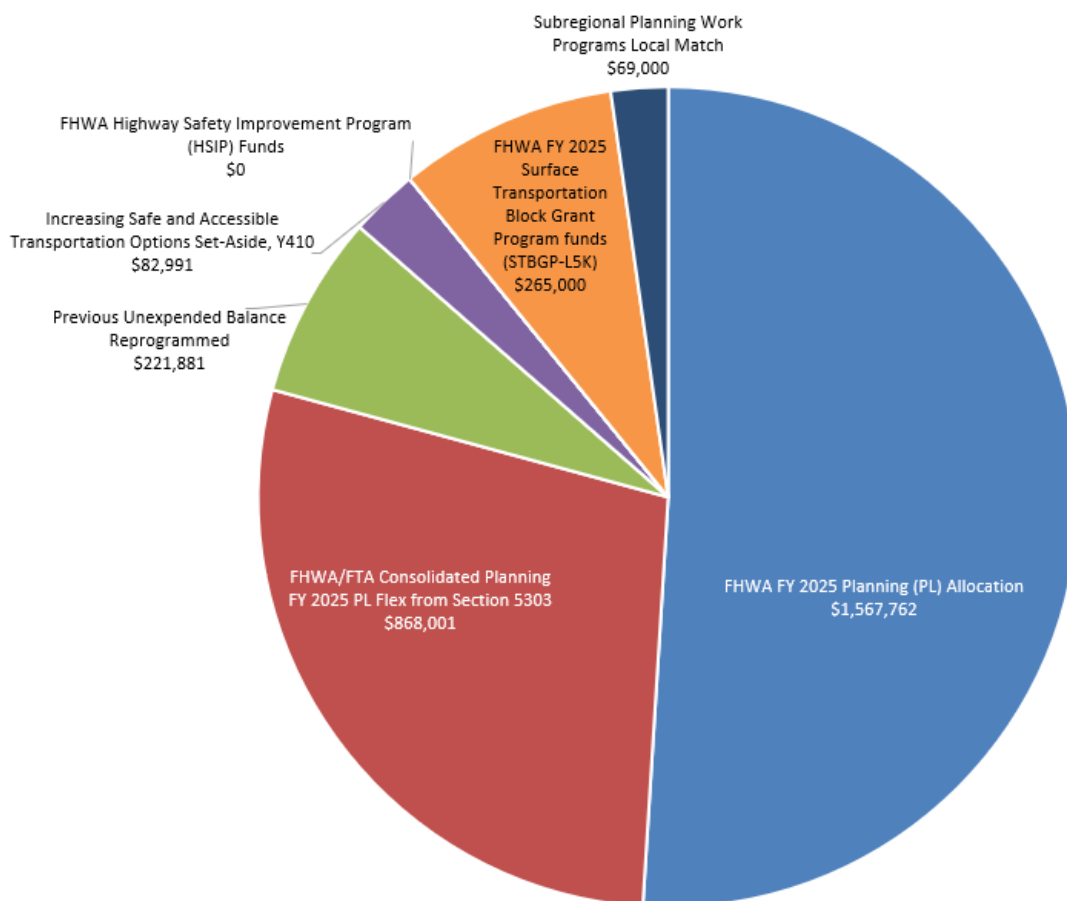
Cross County Connection's programs and services encourage and facilitate the safe use of public transit, shuttle services, carpooling, vanpooling, bicycling, and walking. Additional services include public transit travel training, bicycling and walking safety programs, assistance with electric vehicle charging infrastructure and fleets, bicycle and pedestrian infrastructure planning, grant assistance, and more. Services are provided to county and local governments, the business community, federal, state, and regional transportation agencies, schools, social service

organizations, and the general public. *For information on the Cross County Connection TMA’s planning activities, please contact Ronda Urkowitz, P.P., AICP, Executive Director, via email at urkowitz@driveless.com or by phone at (856) 596-8228.*

7. Financial Information

SJTPO will spend the \$3,074,635 of FHWA planning resources for the FY 2026 UPWP and the additional \$6,868,704 from SJTPO’s Continuing Task Order. While SJTPO has previous unexpended balances available through the partial closeout of a federal project D00S (744) in the FY 2024 UPWP, Task Order PL-SJ-24-01, and FHWA/FTA Consolidated Planning FY 2023 PL Flex, these funds have not been reprogrammed for use in this UPWP. These funds (totaling \$434,993) will remain available for later use.

The pie chart on the next page illustrates the anticipated resources.



Revenues

Seven (7) separate revenue streams are supporting SJTPO’s FY 2026 UPWP:



1. FHWA Statewide Metropolitan Planning (PL) funds, FY 2025 Planning (PL) Allocation
2. FHWA/FTA Consolidated Planning FY 2025 PL Flex from Section 5303 (PL) funds;
3. Previous Unexpended Balances Reprogrammed
 - a. FY 2024 UPWP, Task Order PL-SJ-24-01 (D00S744)
 - b. FY 2025 UPWP, Task Order PL-SJ-25-01 (D00S901)
4. Increasing Safe and Accessible Transportation Options set-aside (Y410)
5. FHWA Highway Safety Improvement Program (HSIP) funds
6. Federal Surface Transportation Block Grant Program (STBGP-L5K) funds; and
7. Non-federal sources (local match).

Central Staff Work Program and Financial Administration activities are funded through FHWA Statewide Metropolitan Planning (PL) funds and FHWA Flexed FTA Section 5303 planning funds, which are collectively identified as FHWA-PL. The local match requirements are provided through the NJDOT “Soft Match” program.

In addition to the apportionment of PL funds made available to the MPOs, the current federal legislation requires each MPO to use at least 2.5 percent of its PL funds (Increasing Safe and Accessible Transportation Set-Aside) on specified planning activities to increase safe and accessible options for multiple travel modes for people of all ages and abilities. For the FY 2026 UPWP, SJTPO’s suballocation is \$82,990. This planning resource will be utilized to advance an additional consultant-led technical effort, specifically [Task 26/401 Advanced Feasibility/Concept Development -Atlantic County Bikeway West](#).

The Subregional Planning Work Programs are funded using the FHWA Surface Transportation Block Grant Program. In alternating years, SJTPO uses two different suballocations of the STBGP funds, including SJTPO’s portion of the Atlantic City Urbanized Area (STBGP-AC) and those designated for areas with a population of less than 5,000 persons (STBGP-L5K). In FY 2026, the Subregional Planning Work Programs will be funded using the STBGP-L5K allocation, with the local match provided by the SJTPO counties. The SJTPO suballocation of the federal funds is displayed within the STIP (FFY 2024-2033) as Metropolitan Planning (DBNUM X30A). These funds are estimates with the suballocation of funds based upon the actual apportionment to New Jersey from FHWA and FTA.

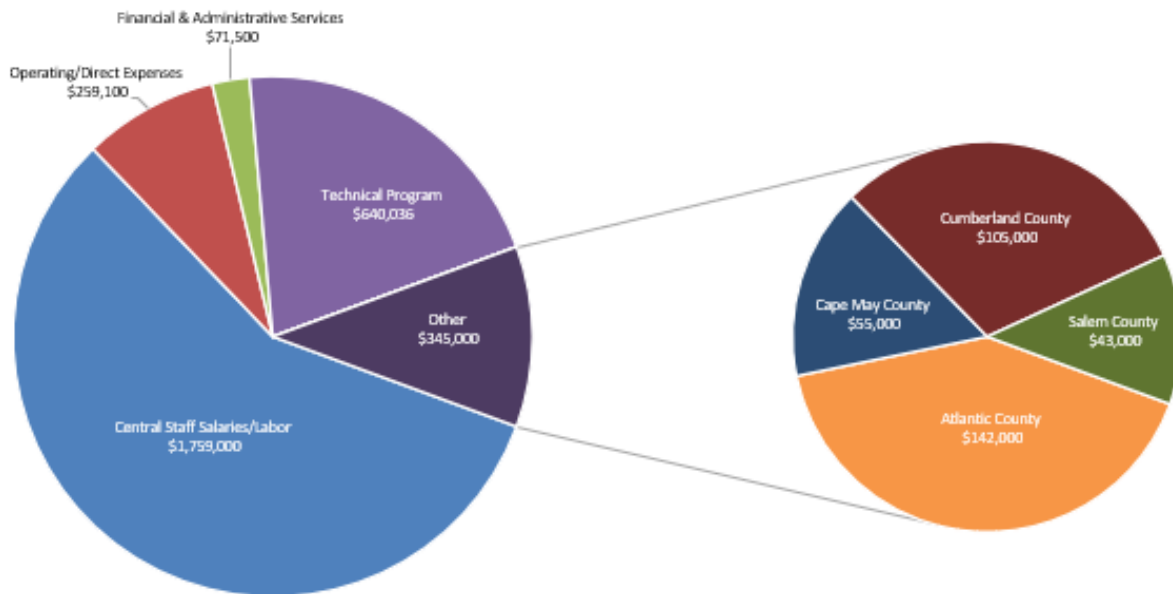
Expenditures

The SJTPO budget for FY 2025 can be separated into four categories:

1. Central Staff Work Program (26/100), including Central Staff Salaries/Labor (26/101) and Operating/Direct Expenses (26/102);

2. Financial Administration (26/200), which includes Financial & Administrative Services (26/201);
3. Subregional Planning Work Programs Activities (26/300), which include pass-through funding for the Surface Transportation Block Grant Program (STBGP-L5K), subregional studies, and other subregional support studies and tasks for the four SJTPO counties; and
4. Technical Program (26/400), which accounts for central staff hours associated with Technical Program Management (Task 26/165) and may include the purchase of data, equipment, or services to be performed by consultants.

The pie-of-pie chart below illustrates how the total expenditures of \$2,650,840.00 are broken down. Descriptions of all Staff Tasks are provided in [Section 2](#) of the document.



Appendix A. Continuing Task Orders

SJTPO’s FY 2024 UPWP included funding for four (4) two-year technical studies with continuing task orders in SJTPO’s FY 2025 UPWP. These technical studies include [Task 24/403 Regional Active Transportation Master Plan](#), [Task 24/404 Strategic Data Management Development](#), [Task 24/405 Local Safety Program Design Assistance](#), and [Task 24/406 Air Quality Technical Assistance](#). Four separate task orders are associated with [Task 24/405 Local Safety Program Design Assistance](#) from the FY 2024 UPWP, as the effort is funded using the federal Highway Safety Improvement Program (HSIP) and authorized outside of the traditional UPWP task order.

In addition to the FY 2024 UPWP work, [Task 23/406 Countywide Local Road Safety Plans](#) is ongoing from the FY 2023 UPWP. SJTPO's six (6) technical efforts initiated in FY 2025 all have work that will continue in FY 2026. These efforts include [Task 25/401 Regional Pavement](#)



[Condition Data Collection](#), [Task 25/402 South Jersey Travel Demand Model Recalibration](#), [Task 25/403 Staff Augmentation](#), [Task 25/405 Complete Streets Technical Assistance Pilot](#), and [Task 25/406 Signal Analytics Data](#).

A description of each technical study is provided below.

23/406: Countywide Local Road Safety Plans

This technical study will develop four countywide local road safety plans that address the safety issues identified in Atlantic, Cape May, Cumberland, and Salem Counties. The effort mirrors the state SHSP and guidance from FHWA and other countrywide efforts. Activities will include data analyses, workshops, coordination, and identifying prioritized safety issues, risks, and appropriate actions and improvements for each county.

This technical study's efforts will be funded using resources allocated from the Statewide Program, Highway Safety Improvement Program, database number (DBNUM) 09388. The Statewide Program specifically references that the Local Safety Plan will provide the MPOs with resources to develop Local Safety Plans for their subregions, as described within the STIP.

Funding: \$3,046,701 (FHWA-HSIP)
\$2,356,354.93 Expended to Date, billed through 9/19/2025

Project Manager: ~~Alan Huff~~ Jenna Monnaghan

24/403: Regional Active Transportation Master Plan (2-year study)

This effort will build upon previous activities and advance steps identified in the South Jersey Trails Communication Plan. The effort will include the development of a Regional Active Transportation Committee. The Active Transportation Master Plan would incorporate sidewalks, crosswalks, trails, and other data to identify the existing network and gaps, highlighting the most critical gaps to advance projects that would improve connectivity. It would also determine a Level of Traffic Stress for each roadway based on the available data, including the Countywide Local Safety Action Plan effort. This will also include identifying priority locations for projects that would reduce Traffic Stress.

Funding: \$66,617 (FHWA-PL) / \$157,972 (FHWA-PL Set-Aside) \$224,589 Total
\$12,040.78 Expended to Date, billed through 8/24/2025

Project Manager: ~~Jacob Cummings~~ Jennifer Marandino



24/404: Strategic Data Management Development (2-year)

Because data is becoming larger and more complex, SJTPO seeks to evaluate its internal and external data management and applications of data. This effort would assess SJTPO's needs in managing data and developing a strategic data application to advance regional objectives.

Funding: \$100,000 (FHWA-PL) *to be reallocated*

Project Manager: Program Manager – Capital Programming & Project Development

24/405: Local Safety Program Design Assistance (4-year study)

SJTPO works with its subregional partners to develop infrastructure projects through SJTPO's Local Safety Program. Through this program, millions of dollars in HSIP funding is dedicated to yearly projects that aim to reduce serious injury and fatal crashes in the SJTPO region. While some projects are fully developed and seeking authorization for construction funding, others are in earlier stages of the project delivery process and require additional assistance to seek construction funding.

Projects selected for HSIP funding through the Local Safety Program selection process will be eligible for assistance through this effort. The technical study intends to assist subregional partners in preparing construction plans, specifications, and estimates (PS&E) for safety improvement projects selected under SJTPO's Local Safety Program. The consultant work for these projects will be co-managed by SJTPO and the subregions.

This technical study's efforts will be funded using resources allocated from SJTPO's Local Safety/High-Risk Rural Roads Program line item, database number (DBNUM) 04314. The HSIP funding will further supplement the Technical Program described above.

Funding: \$1,497,720.60 (FHWA-HSIP)
\$623,637.41 (FHWA-HSIP) *Expended to Date, billed through 10/25/2024*

Project Manager: ~~Alan Huff~~ Jennifer Marandino

25/401: Regional Pavement Condition Data Collection

In two different consultant-led efforts, in FY 2018 (City of Vineland Pilot) and FY 2019 (Regional Pavement Data Collection), SJTPO collected right-of-way imagery to access pavement condition data along a total of approximately 1,470 miles of County-owned roadways in addition to 260 miles of municipal roads in the City of Vineland. Additional point and line inventory of sidewalks, ADA ramps, guardrails, inlets, and manhole features were also included in the post-processing.



For this effort, SJTPO anticipates collecting data on approximately 2,100 miles of roadway to minimally include all county-owned roadways in the region and municipal roadways in Atlantic City and the City of Vineland. Additional asset inventory, as collected previously as part of the previous efforts, should be considered but should not duplicate any data inventory previously completed.

Funding: \$417,694 (FHWA-PL)
\$237,138.84 Expended to Date, billed through 6/30/2025

Project Manager: ~~Jacob Cummings~~ Alice Gibson

25/402: South Jersey Travel Demand Model Recalibration (2-year study)

The South Jersey Travel Demand Model (SJTDM) is the primary tool used for SJTPO's Air Quality Conformity process, which was last validated and calibrated in FY 2015 to 2013 traffic conditions. Conformity regulations require that the model be validated to a base year no more than ten years before the first horizon year. As such, if the first horizon year for the conformity analysis is 2026, the travel demand model must, at a minimum, be validated to 2016 traffic conditions, if not later.

The model recalibration effort will require collecting traffic counts and possibly adjusting model algorithms embedded within the SJTDM. As part of this effort, other improvements may include adjustments to the recreational trip module, updated roadway functional classifications, and adjustments to the Traffic Analysis Zones (TAZs) structure and boundaries to align more closely with the Census Block Groups from the 2020 Census.

Project Update:

An RFP is anticipated to be released in mid-December 2024, with responses received in late January 2025. After extensive review and comprehensive internal discussions, SJTPO decided not to proceed with the project as proposed. The discussions revealed significant gaps in necessary data that were not anticipated in the initial RFP. A decision has been made to cancel this current effort. The recalibration effort will follow the data collection effort, with a revised scope allowing SJTPO to proceed with updating and recalibrating the regional travel demand model in accordance with federal regulations.

Funding: \$150,000 (FHWA-PL) *cancelled*

Project Manager: David Heller



25/403: Staff Augmentation

Recent staff turnover and several unsuccessful attempts to fill vacant positions have reduced SJTPO's capacity. With vacancies in three crucial positions, SJTPO anticipates challenges in accomplishing the proposed activities and products in the FY 2025 UPWP. Staff augmentation through consultant support is proposed to ensure the work is completed as documented.

Consultant support is requested for vacant positions with key tasks include the following:

- Task 25/113 Transit/Human Services Planning
- Task 25/119 Resiliency & Reliability Planning
- Task 25/120 Intelligent Transportation Systems Planning
- Task 25/131 Transportation Improvement Program (TIP)
- Task 25/132 Local Project Development

Funding: \$962,000 (FHWA-PL)

\$583,024.73 Expended to Date, billed through 10/31/2025

Project Manager: Jennifer Marandino

25/405: Complete Streets Technical Assistance Program Pilot (2-year)

This effort will be modeled on NJTPA's Complete Streets Technical Assistance Program. The allocated budget will allow SJTPO to support its subregions to implement complete streets initiatives. Funding will be passed through to Rutgers, Bloustein School of Planning and Public Policy which will work in partnership with the New Jersey Bicycle and Pedestrian Resource Center at VTC Rutgers and CCCTMA.

The funding represents the budget for the entire two-year expected pilot duration.

Funding: \$318,636 (FHWA-PL) / \$81,364 (FHWA PL Set-Aside) \$395,000 Total

\$100,863.83 Expended to Date, billed through 6/30/2025

Project Manager: ~~Jacob Cummings~~ Jennifer Marandino

25/406: Signal Analytics Data (2-year)

Through Task 22/401 Automated Traffic Signal Performance Feasibility and Deployment, an initial purchase of Signal Analytics data was made, with a contract period of March 1, 2022 through February 2, 2023. A second-year purchase and access to the data was made through February



28, 2024. Most recently, SJTPO executed a Second Amendment to Agreement with the University of Maryland, College Park, extending the Period of Performance to December 31, 2024, for no additional fee.

This task will fund the purchase of two additional years of INRIX Signal Analytics data, which will continue to be utilized by SJTPO and subregional partners to analyze traffic signal metrics at select signalized intersections within the SJTPO region. Access to the Signal Analytics data will be through December 31, 2026, two years from the end of the current Period of Performance (December 31, 2024).

Eighty-eight signalized intersections are being monitored and analyzed to support congestion management planning efforts.

Funding: \$75,000 (FHWA-PL)
\$36,400 Expended to Date, billed through 12/31/2025

Project Manager: Kent Schellinger