

Last updated: 3/25/2024

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Revision #: 10 **Revision Made On:** 3/25/2024
Revision Requested By: SJTPO
Task Order Modification: Not Applicable

Task No.: -- **Task Activity:** --

Action Taken: Informational Revision to UPWP
Description: A new line-item category, 58090 Promotions/Special Events, which will be used to track expenses related to incentives for public outreach activities. Expenses may include the purchase of light refreshments or small stipends, in recognition of the limited time of participants but also to accommodate the costs associated with transportation to attend in-person events. NJDOT requested the line item be added to the FY 2025 UPWP, but to ensure that the expenses are properly billed, the new line-item category must be added to the current FY 2024 UPWP.

Revisions Made To: Text following Table 9 description under Task 24/100: Central Staff Work Program was updated along with reallocation of \$200 from Line Item 52020 Lodging & Meals to new Line Item 58090 Promotions/Special Events, within Table 9 Operating/Direct Expenses (Task 24/102) Breakdown by Category.

Revision #: 9 **Revision Made On:** 3/25/2024
Revision Requested By: SJTPO
Task Order Modification: Not Applicable

Task No.: -- **Task Activity:** --

Action Taken: Informational Revision to UPWP
Description: While making other changes, the Project Status and associated Expended to Date figures for active technical studies continuing from previous task orders were updated.

Revisions Made To: Project Status and Expended to Date figures related to several **Continuing Task Orders** within Appendix A were updated along with associated **Financial Tables 5b and 11**.

Revision #: 8 **Revision Made On:** 3/25/2024
Revision Requested By: SJTPO
Task Order Modification: Not Applicable

Task No.: -- **Task Activity:** --

Action Taken: Informational Revision to UPWP
Description: While making other changes, text within the SJTPO Structure was updated to reflect the recent turnover of SJTPO staff. Current and Next Adoption/Completion Dates for Regional Planning Product Milestones has also been updated.

Revisions Made To: Text within **SJTPO Structure** text under **Section 1 Overview** was updated along with adoption/completion dates within **Table 2**.

Revision #: 7 **Revision Made On:** 3/25/2024
Revision Requested By: SJTPO
Task Order Modification: Not Applicable

Task No.: 24/304 **Task Activity:** Salem County

Action Taken: Informational Revision to UPWP
Description: The list of locations to be studied as part of Salem County's Task III Study Roadway and Intersection Improvement Analysis was updated to reflect one location is Alloway Township and three intersections in Pittsgrove Township.

Revisions Made To: **Intersections to be studied as part of the Task 24/304 Salem County Task III Supportive Studies**, under Section 4, Task 24/300 Subregional Planning Work Programs, were added.

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Revision #: 6 **Revision Made On:** 3/25/2024
Revision Requested By: SJTPO
Task Order Modification: Not Applicable

Task No.: 24/100 **Task Activity:** Central Staff Work Program

Action Taken: Informational Revision to UPWP

Description: Revisions to Product due dates associated with various Tasks as listed below. In some instances, competing priorities resulted in delays, others are result of ancillary timelines and schedules of others, which impacted the delivery of SJTPO products.

Revisions Made To:

Task No.	Task Name	Product No.	Due Date	
			Original	Revised
24/111	Performance Based Planning	8a.	Summer 2023	Summer 2026
24/113	Transit/Human Services Planning	7a	Spring 2024	Winter 2024
24/114	Regional Transportation Plan (RTP) Development	2b	Summer 2023	Winter 2023
		3b	Spring 2024	Fall 2024
		4a	Spring 2024	Fall 2024
		7a	Winter 2023	Summer 2024
		7b	Winter 2024	Summer 2024
24/115	Transportation Safety Planning	4a	Fall 2023	Winter 2024
24/163	Unified Planning Work Program	2a	August 2024	October 2023
24/165	Technical Program Management	1a	Summer 2023	Summer 2024
		1b	Fall 2023	Summer 2024

Revision #: 5 **Revision Made On:** 7/24/2023
Revision Requested By: SJTPO
Task Order Modification: Not Applicable

Task No.: -- **Task Activity:** --

Action Taken: Informational Revision to UPWP

Description: SJTPO's FFY 2024-2033 Transportation Improvement Program (TIP) will be approved in September 2023, at the same time the Public Involvement Plan (PIP) and Regional Transportation Plan (RTP) will be amended. SJTPO approved the UPWP in March 2023 with the next adoption to be in March 2024 for the FY 2025 UPWP.

Revisions Made To: The Current Adoption/Completion and Next Adoption/Completion columns were updated in **Table 2: Regional Planning Product Milestones** to reflect current and future dates.

Revision #: 4 **Revision Made On:** 7/24/2023
Revision Requested By: SJTPO
Task Order Modification: Not Applicable

Task No.: -- **Task Activity:** --

Action Taken: Informational Revision to UPWP

Description: The Systems Performance & Subregional Program planning area was renamed as Regional Planning & Systems Performance. Under the same planning area, a new hire Assistant Planner position was filled by new hire, Jenna Monaghan along with the part-time Subregional Support Specialist filled by Kent Schellinger. The part-time Subregional Support Specialist was filled by John Peterson under the Capital Programming & Project Development planning area. Taylor Waymire's title was updated to Planner.

Revisions Made To: The **SJTPO Employee table** under SJTPO Structure within Section 1. Overview was updated to reflect new hires and name change of one of the planning areas.

Revision #: 3 **Revision Made On:** 7/24/2023
Revision Requested By: SJTPO
Task Order Modification: Not Applicable

Task No.: -- **Task Activity:** --

Action Taken: Informational Revision to UPWP

Description: Task 22/402 Regional Trails Network Feasibility Survey - Cape May County is ongoing from the FY 2022 UPWP. This is in addition to the previous six technical studies which were previously identified to have continuing work in FY 2024. A total of seven technical studies continue from five previous task orders.

Revisions Made To: **Financial Tables 5b and 11** have been revised to reflect the continuation of an additional technical study from a previous task order. The associated text in Appendix A has been updated to reflect the current project status of the studies that will continue to be active during FY 2024.

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Revision #:	2	Revision Made On:	7/24/2023
		Revision Requested By:	SJTPO
		Task Order Modification:	Not Applicable
Task No.:	24/301, 24/302 24/303, 24/304	Task Activity:	Atlantic and Cape May Counties Cumberland and Salem Counties
Action Taken:	Informational Revision to UPWP		
Description:	Atlantic County has requested to change its Task III study with no change in the allocation of funds. The days associated with Cape May, Cumberland, and Salem Counties		
Revisions Made To:	Atlantic County Task III Supportive Studies description revised to reflect the change in transportation from the Atlantic County Public Transportation Study to the Main Street/Shore Road (CR 585) Traffic Improvement Study. Staffing Plan tables for Cape May, Cumberland, and Salem County were updated to reflect the budget and staffing plan consistent with the County Planning Work Program contracts.		
Revision #:	1	Revision Made On:	7/24/2023
		Revision Requested By:	SJTPO
		Task Order Modification:	2 In Progress
Task No.:	24/100	Task Activity:	Central Staff Work Program
Task No.:	24/400	Task Activity:	Technical Program
Action Taken:	Approval by SJTPO Policy Board/Task Order Modification		
Description:	Whereas the FY 2024 UPWP already accounted for funding from the close out of Task Order PL-SJ-21-01 (D00S399 and D00S400), additional funding associated with the close out of Task Order PL-SJ-20-01 (\$4,433.52) and Task Order PL-SJ-22-01 (\$140,566.48 of the \$157,972.49 available) shall be added to the FY 2024 UPWP. In total \$145,000 is requested to be added to the FY 2024 UPWP along with the addition of one new task to the Technical Program. Specifically, the request is to add \$60,000 to the Operating/Direct Expenses under Central Staff Activities and \$85,000 to the Technical Program.		
	SJTPO Policy Board approved the action through Resolution 2307-29		
Revisions Made To:	Funding for each individual task within Task 24/200 Central Staff Work Program was updated to reflect the additional resources. Task 24/400 Technical Program was updated to include the addition of consultant-led technical studies (Task 24/406 Air Quality Technical Assistance) with a budget of \$45,000. Additionally, the funding available for Task 24/402 RTP 2050 Update Scenario Planning was increased from \$100,000 to \$140,000 to reflect the consultant's approved cost estimate. Financial Tables 5a, 6, 7, 8, 9, and 10 were revised to reflect additional Technical Program and Operating/Direct Expenses funds.		