

SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION

ITEM 1903-06: Approving a Contract Amendment to the FY 2018 Cumberland County Bicycle and Pedestrian Safety Action Plan

PROPOSAL

At its March 11, 2019 meeting, the Technical Advisory Committee (TAC) recommended that the Policy Board approve amending the contract for the SJTPO FY 2018 Cumberland County Bicycle and Pedestrian Safety Action Plan Technical Study. The contract amendment would extend the length of the contract with a new end date of January 31, 2020.

BACKGROUND

On November 27, 2017, with Resolution 1711-37 (Approving the Selection of Urban Engineers as the Consultant for the SJTPO FY 2018 Cumberland County Bicycle and Pedestrian Safety Action Plan), the Policy Board approved the selection of Urban Engineers, Inc. for the technical study with a maximum fee of \$344,780.64. On April 20, 2018, NJDOT issues a Notice to Incur Cost, which was necessary, as the project is funded through the State-administered federal Highway Safety Improvement Program (HSIP). On April 25, 2018 a Subcontract Agreement was fully executed between Urban Engineers, Inc. and the South Jersey Transportation Authority authorizing work to commence on the technical study under a Notice to Proceed.

The original contract for this technical study has a June 30, 2019 end date. As a result of the nearly five-month delay in issuing a Notice to Proceed due to the delay in receiving a Notice to Incur Cost, it is not possible to complete the effort by the original June 30th deadline. Additionally, the list current project locations anticipated to advance to are more complex than originally anticipated, an extension is needed to complete all required tasks.

Staff is recommending an amendment to the contract, which would extend the length of the contract with a new end date of January 31, 2020. The total contract cost of \$344,780.64 will not be affected by this contract amendment.

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RESOLUTION 1903-06: Approving a Contract Amendment to the FY 2018 Cumberland County Bicycle and Pedestrian Safety Action Plan

WHEREAS, the South Jersey Transportation Planning Organization (SJTPO) is the Metropolitan Planning Organization (MPO) designated under Federal law for the southern region of New Jersey including Atlantic, Cape May, Cumberland, and Salem Counties; and

WHEREAS, the Fiscal Year 2018 SJTPO Unified Planning Work Program includes Federal Highway Administration Highway Safety Improvement Program (HSIP) funds for this project; and

WHEREAS, at their November 27, 2017 meeting, the Policy Board approved Urban Engineers, Inc. as the consultant for the technical study with a Subcontract Agreement between Urban Engineers and the South Jersey Transportation Authority fully executed on April 25, 2018; and

WHEREAS, the original contract end date is June 30, 2018; and

WHEREAS, a delay occurred in receiving a Notice to Incur Cost from the New Jersey Department of Transportation resulting in a need for more time to complete all elements of the project;

WHEREAS, a No Cost Time Extension to needed, extending the contract end date to January 31, 2020; and

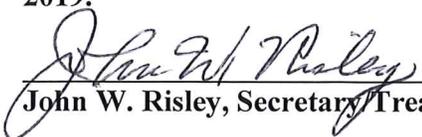
WHEREAS, the total contract cost of \$344,780.64 will not be affected by this contract amendment.

NOW THEREFORE BE IT RESOLVED, that the Policy Board of the South Jersey Transportation Planning Organization hereby approves the contract amendment to change the contract end date for the SJTPO FY 2018 Cumberland County Bicycle and Pedestrian Safety Action Plan Technical Study; and

BE IT FURTHER RESOLVED, that the Policy Board requests that the South Jersey Transportation Authority execute the appropriate contractual arrangements with the consultant on behalf of the SJTPO.

Certification

I hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Policy Board of the South Jersey Transportation Planning Organization at its meeting of March 25, 2019.


John W. Risley, Secretary/Treasurer