

**SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION
Policy Board Reorganization**

Monday, January 25, 2010 - 11:00 A.M.

Vineland City Hall
First Floor Caucus Room

AGENDA

- a. Flag Salute, Open Public Meetings Law Announcement
- b. Roll Call
- c. Reorganization
 - 1. Report of Nominating Committee
 - 2. Election of Officers
 - 3. Resolution 1001-01: Adopting Annual Notice of Schedule of Regular Meetings
- d. Approval of Minutes: September 28, 2009
- e. Communications
- f. Report of the Technical Advisory Committee – Kathleen Hicks, Chairperson
- g. Chairman's Remarks
- h. Report of the Executive Director - Timothy G. Chelius
- i. South Jersey Traffic Safety Alliance Report
- j. New Business
 - 1. Resolution 1001-02: Approving an Amendment to the FY 2010-2013 Transportation Improvement Program to Add a Design Phase to the West Duerer Street and Pomona Road Repaving Projects
 - 2. Resolution 1001-03: Approving an Amendment to the FY 2010-2013 Transportation Improvement Program for the Salem-Hancock's Bridge Road Phase II Project
 - 3. Resolution 1001-04: Approving an Amendment to the FY 2010-2013 Transportation Improvement Program for the SJTPO Local Safety High Risk Rural Roads Project
 - 4. Resolution 1001-05: Approving an Amendment of Subcontract Agreement and a Contract Modification to the Federal Aid Agreement for Additional Funding for the Mill Creek Upper Thorofare Bridge Project
 - 5. Resolution 1001-06: Approving an Amendment of Subcontract Agreement for the FY 2010 Regional Coordinated Human Service Transportation Plan
 - 6. Resolution 1001-07: Adopting the 2010 SJTPO Public Involvement Plan
 - 7. Resolution 1001-08: Approving the Selection of Dr. Michael Anderson, P.E. for FY 2010 Peer Review Services for the FY 2010–2012 SJTPO Model Improvement Initiative
 - 8. Resolution 1001-09: Approving the Selection of PB Americas, Inc. as Consultant for the FY 2010 Air Quality Assistance Project
 - 9. Resolution 1001-10: Approving the Selection of Enterprise Information Solutions as the Consultant for the FY 2010 Asset Management Data Collection Project
 - 10. Resolution 1001-11: Recognizing the Services of Kathleen Aufschneider
 - 11. NJDOT Update: Shore Connection Report
- k. Public Comment
- l. Adjournment

MEMORANDUM

DATE: January 19, 2010
TO: Policy Board
FROM: Nominating Committee
RE: 2010 Officers

The SJTPO Policy Board Nominating Committee recommends the following nominees as the 2010 officers of the South Jersey Transportation Planning Organization Planning Board.

Chairman – Daniel Beyel
Vice Chairman – Frank Sutton
Secretary/Treasurer – Louis N. Magazzu

Our reorganization is agendized for action at the January 25, 2010 Policy Board Meeting.

Thank you.

tgc:mal

SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION

ANNUAL NOTICE OF REGULAR POLICY BOARD MEETINGS

FOR 2010

Monday, January 25, 2010 – 11:00 a.m. **(Reorganization Meeting)**

March 22, 2010 - 11:00 a.m.

Monday, May 24, 2010 - 11:00 a.m.

Monday, June 28, 2010 - 11:00 a.m.

Monday, September 27, 2010 - 11:00 a.m.

Monday, November 22, 2010 - 11:00 a.m.

Monday, January 24, 2011 - 11:00 a.m. - **(Reorganization Meeting)**

Regular Meeting Location

Caucus Room, 1st Floor
Vineland City Hall
7th & Wood Streets
Vineland, New Jersey

Note:

1. All meetings are the fourth Monday of the month at 11:00 a.m. ***unless otherwise announced.**
2. Scheduled meetings may be cancelled if the cycle of business permits.
3. The Policy Board welcomes attendance by any interested citizen and provides opportunity for public comment on any transportation matter at every meeting held. Information concerning the agenda for any meeting can be obtained by contacting the SJTPO office.

SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION 1001-01: Adopting Annual Notice of Schedule of Regular Meetings

WHEREAS, the Bylaws of the South Jersey Transportation Planning Organization (SJTPO) require the Policy Board at its Annual Meeting to adopt any notice of meetings then required by the "Open Public Meetings Law;" and

WHEREAS, the New Jersey Open Public Meetings Law, PL-1975 c.235, requires that the Policy Board of the SJTPO, as a public body, within seven days following the annual organization meeting:

(1) post prominently and maintain posted throughout the year in at least one public place reserved for such or similar announcements,

(2) mail to at least two newspapers, which newspapers shall be designated to receive such notices because they have the greatest likelihood of informing the public within the SJTPO's area of jurisdiction, and

(3) submit to the clerk or chief administrative officer of SJTPO and each county clerk of each county encompassed within the jurisdiction of the SJTPO, a schedule of the regular meetings of the Policy Board of the SJTPO to be held during the succeeding year.

NOW, THEREFORE, BE IT RESOLVED that the Policy Board of the South Jersey Transportation Planning Organization hereby adopts the attached Annual Notice of Schedule of Regular Meetings; and

BE IT FURTHER RESOLVED that The Press of Atlantic City, The Bridgeton Evening News, The Daily Journal, and Today's Sunbeam are hereby designated to receive the Annual Notice and any other Open Public Meetings Law notices which may be required during the year; and

BE IT FURTHER RESOLVED that the Executive Director shall cause the Annual Notice to be posted, mailed, and submitted as required by the Open Public Meetings Law within seven days following this meeting.

Certification

I hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Policy Board of the South Jersey Transportation Planning Organization at its meeting of January 25, 2010.

Louis N. Magazzu, Secretary/Treasurer

SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION

Policy Board Meeting

Monday, September 28, 2009 - 11:00 A.M.
Vineland City Hall, 1st Floor Caucus Room

The meeting was called to order at 11:00 a.m. by Executive Director Timothy Chelius, followed by the flag salute. Mr. Chelius then advised that the requirements of the New Jersey Open Public Meetings Act were met through Notice on January 27, 2009 to The Press of Atlantic City, The Bridgeton Evening News, The Daily Journal, Today's Sunbeam, and to the Clerks of the four member counties. Also, the Notice was posted on the designated bulletin board in Vineland City Hall. Attendance of members was then taken by roll call:

ATTENDANCE:

Members:

Daniel Beyel, Cape May County (By Phone)
Frank Sutton, Atlantic County (By Phone)
Louis Magazzu, Cumberland County
Bruce Bobbitt, Salem County (By Phone)
Lorenzo Langford, Atlantic City (Not Present)
Jeffrey Ridgway, Pittsgrove Township (By Phone)
Leonard Desiderio, Sea Isle City (By Phone)
Robert Romano, City of Vineland
Thomas Wospil, NJDOT
Pippa Woods, NJ Transit
Kathleen Aufschneider, SJTA (By Phone)

Also in attendance:

James Pierson, Angelini, Viniar & Freedman (By Phone)
John Peterson, Atlantic County
Bryan Myers, City of Vineland
Leslie Gimeno, Cape May County
John Fearheller, Atlantic City (By Phone)
Sonia Frontera, Governor's Authorities Unit (By Phone)
Howard Immordino, NJDOT
Barry Felice, AA Pluc Cab, LLC
Brian Wahler, NJ Turnpike Authority
Timothy Chelius, SJTPO
David Heller, SJTPO
Alan Huff, SJTPO
Monica LoGuidice, SJTPO
John Petersack, SJTPO
Michael Reeves, SJTPO

MINUTES – June 22, 2009

On Motion by Mayor DeSiderio and seconded by Committeeman Ridgway, the Minutes of June 22, 2009 were unanimously approved by roll call vote.

TECHNICAL ADVISORY COMMITTEE REPORT

Chairman John Peterson reported that at the September 14, 2009 meeting, TAC recommended Board approval of the following scheduled action items.

SOUTH JERSEY TRAFFIC SAFETY ALLIANCE

Executive Director Chelius reported that on October 6th, US Marshall James Plousis will present the Alliance with a Certificate of Appreciation for supporting the US Marshall 220th Anniversary Celebration at Cow Town Rodeo in August.

Mr. Chelius also reported that the Alliance developed a program with Matthew Maher, a 24 year old from the region whose professional soccer career with the Philadelphia Kixx was cut short after he was involved in a fatal motor vehicle crash on the Atlantic City Expressway in March 2009. Matt approached the Alliance about wanting to talk to kids about making decisions and how they affect your life. The Alliance is currently contacting local high schools to schedule the presentation.

NEW BUSINESS

1. Resolution 0909-28: Adopting the Basic Agreement Among the NJDOT, SJTA, and SJTPO

On Motion by Freeholder Bobbitt and seconded by Vice Chairman Sutton, Resolution 0909-28 was opened for discussion.

Freeholder Director Magazzu joined the meeting in progress.

Executive Director Chelius reported that the Basic Agreement is the legal instrument that allows funding to flow through SJTA to SJTPO member agencies for design, scoping and technical studies, as well as the operations of the SJTPO and SJTSA. He stated that the Agreement is for a five year period and is standard for all three MPO's. The Agreement has been reviewed by legal counsel and there are no comments or changes. With no further comment, Resolution 0909-28 was unanimously approved by roll call vote.

2. Resolution 0909-29: Approving an Amendment of Subcontract Agreement and Contract Modification to the Federal Aid Agreement for the Sherman Avenue (CR 552) Boulevards Design Project

On Motion by Freeholder Director Magazzu and seconded by Freeholder Bobbitt, Resolution 0909-29 was opened for discussion. Executive Director Chelius reported that the Cumberland County Engineer supports Taylor Wiseman & Taylor's proposal for additional work, which would allow the project to move closer to construction. Mr. Chelius noted that he is working with NJDOT Local Aid to identify the source of funding for the project. With no further comment, Resolution 0909-29 was unanimously approved by roll call vote.

3. Resolution 0909-30: Approving an Amendment of Subcontract Agreement and Contract Modification to the Federal Aid Agreement for the Commissioner's Pike Phase II Design Project

On Motion by Committeeman Ridgway and seconded by Freeholder Bobbitt, Resolution 0909-30 was opened for discussion. Executive Director Chelius reported that the design phase of the project is close to completion, but the contract cannot be closed out until after the pre-construction meeting which was held on the 22nd. This amendment allows the time needed for closing purposes. With no further comment, Resolution 0909-30 was unanimously approved by roll call vote.

Mayor Romano joined the meeting in progress.

4. Resolution 0909-31: Approving the Selection of Consultant for the Commissioner's Pike Phase III Design Project

On Motion by Freeholder Sutton and seconded by Mayor Romano, Resolution 0909-31 was opened for discussion. Executive Director Chelius reported that the Commissioner's Pike Phase III Design project is scheduled for FY 2009, which expires on September 30th. Mr. Chelius emphasized that both Tom Wospil and Howard Immordino offered a great deal of help in getting the project released from various reviews so that it could be available for the RFP phase.

Mr. Chelius stated that the Consultant Selection Committee consisting of Salem County Engineering and SJTPO staff, recommends Churchill Engineering of Berlin, NJ in association with KMA Associates of Medford, NJ. The proposal includes a 16.1% DBE with a total contract of \$194,559, which is below budget.

Tom Wospil clarified that the Fiscal Year ended September 25th, and any authorization packages will now have to wait until October 7th when the new period opens.

Chairman Daniel Beyel joined the meeting already in progress.

Freeholder Bobbitt commented that Salem County appreciates NJDOT moving the project forward.

With no further comment, Resolution 0909-31 was unanimously approved by roll call vote.

5. NJDOT Updates: Shore Connection Report

Executive Director Chelius stated that the report was mailed to Board members and Mr. Wospil

PUBLIC COMMENT

Barry Felice of A Plus Cab Service in Cape May County expressed concerns with local taxi regulation. He stated that there are 16 municipalities within the county, of which 11 have taxi ordinances and 5 do not. He commented that the ordinances are all over the place and need organization. He is looking for assistance with various problems regarding limo plates, insurance qualifications, and independent contractors. He suggested a possible countywide ordinance or system to take over.

Mr. Chelius suggested that Mr. Felice stay after the meeting to discuss issues with Leslie Gimeno, Planning Director of Cape May County.

ADJOURNMENT

On Motion by Howard Immordino and seconded by Vice Chairman Sutton, the meeting was adjourned at 11:20 a.m.

Approved Minutes Certified Correct:

Louis N. Magazzu, Secretary/Treasurer

NOTICE TO THE CITIZENS ADVISORY COMMITTEE

Dated: January 5 , 2010

SUMMARY

This minor TIP amendment will be recommended for Policy Board action by the Technical Advisory Committee per Sections A(1) and B2(e) of the Memorandum of Understanding between the South Jersey Transportation Planning Organization, New Jersey Department of Transportation and New Jersey Transit Corporation dated August 16, 2006.

BACKGROUND

The SJTPO seeks to amend the Fiscal Year 2010-2013 Transportation Improvement Program as follows:

Atlantic County proposes to add a new project to FY 2010: Design for Duerer and Pomona Roads Repaving. The construction phases for the Duerer and Pomona Roads repaving are programmed for FY 2011, and this Minor Amendment would enable Atlantic County to accelerate the project schedules. Funding would be provided by a reduction in the cost estimate for the First Avenue Resurfacing Project, DB # S0905.

CURRENT TIP

- First Road Resurfacing, FY 2010, \$1,425,000 (DB# S0905)

AMENDED TIP

- Design for Duerer and Pomona Roads Repaving, FY 2010, \$100,000
- First Road Resurfacing, FY 2010, \$1,325,000 (DB# S0905)

Fiscal constraint will be maintained because the total cost of these phases equals the \$1,425,000 originally programmed in FY 2010.

The proposed Minor Amendment involves design for resurfacing projects only, and is therefore exempt under the provision of the EPA Conformity Rule (40 CFR Part 93, Table 2). This TIP amendment is being recommended for Policy Board action on:

Monday, January 25, 2010
Vineland City Hall, 1st Floor Caucus Room
640 E. Wood Street, Vineland, NJ

COMMENT PROCEDURE

Any interested party may submit comment on the proposed modifications. **Written comment must be received by 5:00 p.m., Friday, January 18, 2010** and may be mailed to SJTPO, 782 S. Brewster Road, Unit B-6, Vineland, NJ 08361; faxed to (856) 794-2549; or emailed to sjtpo@sjtpo.org. Also an opportunity for verbal comment will be provided prior to Board action at the Policy Board meeting listed above. For more information, contact Timothy Chelius, SJTPO Executive Director, at (856) 794-1941.

SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION 1001-02: Approving an Amendment to the FY 2010-2013 Transportation Improvement Program to Add a Design Phase to the West Duerer Street and Pomona Road Repaving Projects

WHEREAS, the South Jersey Transportation Planning Organization (SJTPO) is the Metropolitan Planning Organization (MPO) designated under Federal Law for the southern region of New Jersey including Atlantic, Cape May, Cumberland and Salem Counties; and

WHEREAS, MPOs are responsible for developing a Transportation Improvement Program (TIP) that sets forth the capital expenditures for at least four years, as required by the Federal Metropolitan Planning Rule (23 CFR 450 C and 49 CFR 613 C); and

WHEREAS, the current FY 2010-2013 SJTPO TIP includes repaving projects for West Duerer Street and Pomona Road in Atlantic County for FY 2011; and,

WHEREAS, Atlantic County desires to reprogram FY 2010 STP-SJ funds from the construction phase of the First Road Repaving project to new design phases for the West Duerer and Pomona Road projects; and

WHEREAS, fiscal constraint in the TIP is maintained and this project is exempt from the requirement to determine conformity per Table 2, Sec. 93.126 of the conformity regulations; and

WHEREAS, the New Jersey Department of Transportation (NJDOT), New Jersey Transit, and SJTPO have entered into a Memorandum of Understanding (MOU) on Procedures to Amend and Modify the SJTPO TIP and the State TIP; and

WHEREAS, this TIP amendment was recommended for Policy Board approval by the SJTPO Technical Advisory Committee on January 11, 2010, and public involvement requirements under SJTPO's adopted policy have been satisfied by a supplemental notice on January 5, 2010 to the Citizens Advisory Committee mailing list and a specific opportunity for comment on the meeting agenda;

NOW, THEREFORE, BE IT RESOLVED, that the Policy Board of the South Jersey Transportation Planning Organization hereby amends the FY 2010-2013 Transportation Improvement Program to add a design phase to the West Duerer Street and Pomona Road Repaving Projects.

Certification

I hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Policy Board of the South Jersey Transportation Planning Organization at its meeting of January 25, 2010.

Louis N. Magazzu, Secretary/Treasurer

NOTICE TO THE CITIZENS ADVISORY COMMITTEE

Dated: November 20, 2009

SUMMARY

This minor TIP amendment will be recommended for Policy Board approval by the Technical Advisory Committee per Section A(2) of the Memorandum of Understanding between the South Jersey Transportation Planning Organization, New Jersey Department of Transportation and New Jersey Transit Corporation dated August 16, 2006.

BACKGROUND

The SJTPO seeks to amend the Fiscal Year 2010-2013 Transportation Improvement Program as follows:

Salem County proposes to amend the Salem Hancock's Bridge Road II, CR 658 project (DB#98330) programmed in FY 2010 by changing the limits as follows:

CURRENT TIP

- 2010 Phase I – Route 49 to CR 637 (Hagerville Rd.) - \$1,000,000 (DB#97045)
- 2010 Phase II – CR 637 (Hagerville Rd.) to CR 624 (Fort Elfsborg Rd.) - \$800,000 (DB#98330)
- 2014 Phase III – CR625 (Fort Elfsborg Rd.) to Hancock's Bridge in Lower Alloway Creek - \$1,000,000 (DB#09337)

AMEND TIP

- 2010 Phase I – CR 637 (Hagerville Rd.) to Hancock's Bridge in Lower Alloway Creek - \$1,800,000 (DB#09337)
- 2014 Phase II – Route 49 to CR 637 (Hagerville Rd.) - \$1,000,000 – (DB#97045)

Fiscal constraint will be maintained because the total cost of these phases equals the \$1.8 million originally programmed in FY 2010 and \$1.0 currently programmed in FY 2014.

The proposed Minor Amendments involve resurfacing only, and are therefore exempt under the provision of the EPA Conformity Rule (40 CFR Part 93, Table 2). This TIP amendment is being recommended for Policy Board approval on:

Monday, January 25, 2010
Vineland City Hall, 1st Floor Caucus Room
640 E. Wood Street, Vineland, NJ

COMMENT PROCEDURE

Any interested party may submit comment on the proposed modifications. **Written comment must be received by 4:30 p.m., Friday, December 11, 2009** and may be mailed to SJTPO, 782 S. Brewster Road, Unit B-6, Vineland, NJ 08361; faxed to (856) 794-2549; or emailed to sjtpo@sjtpo.org. Also an opportunity for verbal comment will be provided prior to Board action at the Policy Board meeting listed above. For more information, contact Timothy Chelius, SJTPO Executive Director, at (856) 794-1941.

SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION 1001-03: Approving an Amendment to the FY 2010-2013 Transportation Improvement Program for the Salem-Hancock's Bridge Road Phase II Project

WHEREAS, the South Jersey Transportation Planning Organization (SJTPO) is the Metropolitan Planning Organization (MPO) designated under Federal Law for the southern region of New Jersey including Atlantic, Cape May, Cumberland and Salem Counties; and

WHEREAS, MPOs are responsible for developing a Transportation Improvement Program (TIP) that sets forth the capital expenditures for at least four years, as required by the Federal Metropolitan Planning Rule (23 CFR 450 C and 49 CFR 613 C); and

WHEREAS, Salem County's FY 2010 and FY 2014 Salem-Hancock's Bridge Road project consists of three phases, beginning at NJ 49 in FY 2010 and proceeding southwardly, ending in FY 2014 at Hancock's Bridge; and

WHEREAS, Salem County wishes to shift the first phase of the project south, and defer the northern most section until 2014 due to environmental and permitting issues; and

WHEREAS, fiscal constraint in the TIP is maintained and this project is exempt from the requirement to determine conformity per Table 2, Sec. 93.126 of the conformity regulations; and

WHEREAS, the New Jersey Department of Transportation (NJDOT), New Jersey Transit, and SJTPO have entered into a Memorandum of Understanding (MOU) on Procedures to Amend and Modify the SJTPO TIP and the State TIP; and

WHEREAS, this TIP amendment was recommended for Policy Board approval by the SJTPO Technical Advisory Committee on January 11, 2010, and public involvement requirements under SJTPO's adopted policy have been satisfied by a supplemental notice on November 20, 2009 to the Citizens Advisory Committee mailing list and a specific opportunity for comment on the meeting agenda;

NOW, THEREFORE, BE IT RESOLVED, that the Policy Board of the South Jersey Transportation Planning Organization hereby amends the FY 2010-2013 Transportation Improvement Program for the Salem Hancock's Bridge Road Phase II Project.

Certification

I hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Policy Board of the South Jersey Transportation Planning Organization at its meeting of January 25, 2010.

Louis N. Magazzu, Secretary/Treasurer

NOTICE TO THE CITIZENS ADVISORY COMMITTEE

Dated: January 5 , 2010

SUMMARY

This minor TIP amendment will be recommended for Policy Board action by the Technical Advisory Committee per Section A(1) of the Memorandum of Understanding between the South Jersey Transportation Planning Organization, New Jersey Department of Transportation and New Jersey Transit Corporation dated August 16, 2006.

BACKGROUND

The SJTPO seeks to amend the Fiscal Year 2010-2013 Transportation Improvement Program as follows:

Atlantic County proposes to reduce the Local Safety / High Risk Rural Roads line item (DB # 04314) by \$750,000 to fund two new projects: Tilton and Fire Roads Signal Improvements, and the Tilton Road Pedestrian Safety Project. Both would advance with federal Highway Safety Improvement Program funding currently provided in the Local Safety / HRRR Program line item.

CURRENT TIP

- Local Safety / High Risk Rural Roads Program, FY 2010, \$1,000,000 (DB# 04314)

AMENDED TIP

- Local Safety / High Risk Rural Roads Program, FY 2010 \$250,000(DB# 04314)
- Tilton and Fire Roads Signal Improvements, FY 2010, \$300,000
- Tilton Road Pedestrian Safety Project, FY 2010, \$450,000

Fiscal constraint will be maintained because the total cost of these phases equals the \$1,000,000 currently programmed in FY 2010.

The proposed Minor Amendment involves safety improvement program projects, and is therefore exempt under the provision of the EPA Conformity Rule (40 CFR Part 93, Table 2). This TIP amendment is being recommended for Policy Board action on:

Monday, January 25, 2010
Vineland City Hall, 1st Floor Caucus Room
640 E. Wood Street, Vineland, NJ

COMMENT PROCEDURE

Any interested party may submit comment on the proposed modifications. **Written comment must be received by 5:00 p.m., Friday, January 18, 2010** and may be mailed to SJTPO, 782 S. Brewster Road, Unit B-6, Vineland, NJ 08361; faxed to (856) 794-2549; or emailed to sjtpo@sjtpo.org. Also an opportunity for verbal comment will be provided prior to Board action at the Policy Board meeting listed above. For more information, contact Timothy Chelius, SJTPO Executive Director, at (856) 794-1941.

SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION 1001-04: Approving an Amendment to the FY 2010-2013 Transportation Improvement Program for the SJTPO Local Safety High Risk Rural Roads Project

WHEREAS, the South Jersey Transportation Planning Organization (SJTPO) is the Metropolitan Planning Organization (MPO) designated under Federal Law for the southern region of New Jersey including Atlantic, Cape May, Cumberland and Salem Counties; and

WHEREAS, MPOs are responsible for developing a Transportation Improvement Program (TIP) that sets forth the capital expenditures for at least four years, as required by the Federal Metropolitan Planning Rule (23 CFR 450 C and 49 CFR 613 C); and

WHEREAS, the SJTPO Local Safety Program/High Risk Rural Roads Program (LSP) line item provides \$1.0 M in Federal Highway Safety Improvement Program (HSIP) funding; and

WHEREAS, Atlantic County has advanced two safety projects arising from SJTPO Road Safety Audits conducted for the County; and

WHEREAS, the Tilton and Fire Roads Signal Improvements and Tilton Road Pedestrian Safety Project are ready for submission to the NJDOT Division of Local Aid for eventual federal authorization; and

WHEREAS, fiscal constraint in the TIP is maintained and this project is exempt from the requirement to determine conformity per Table 2, Sec. 93.126 of the conformity regulations; and

WHEREAS, the New Jersey Department of Transportation (NJDOT), New Jersey Transit, and SJTPO have entered into a Memorandum of Understanding (MOU) on Procedures to Amend and Modify the SJTPO TIP and the State TIP; and

WHEREAS, this TIP amendment was recommended for Policy Board approval by the SJTPO Technical Advisory Committee on January 11, 2010, and public involvement requirements under SJTPO's adopted policy have been satisfied by a supplemental notice on January 5, 2010 to the Citizens Advisory Committee mailing list and a specific opportunity for comment on the meeting agenda;

NOW, THEREFORE, BE IT RESOLVED, that the Policy Board of the South Jersey Transportation Planning Organization hereby amends the FY 2010-2013 Transportation Improvement Program for the SJTPO Local Safety High Risk Rural Roads Project.

Certification

I hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Policy Board of the South Jersey Transportation Planning Organization at its meeting of January 25, 2010.

Louis N. Magazzu, Secretary/Treasurer

SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION

ITEM 1001-05: Approving an Amendment of Subcontract Agreement and Contract Modification to the Task Order for the Mill Creek Upper Thorofare & Middle Thorofare Bridges

Proposal

At its January 11, 2010 meeting, the SJTPO Technical Advisory Committee recommended that the Policy Board approve an amendment to the Subcontract Agreement and Contract Modification to the Task Order for the Mill Creek Upper Thorofare & Middle Thorofare Bridges to increase the contract amount by \$310,126.00.

Background

On 11/19/09, the Federal Highway Administration authorized additional funding in the amount of \$310,126.00 to complete the scoping study for the referenced project. This additional funding amount increases the previously authorized funding amount from \$1,347,354.00 to \$1,657,480.00. Policy Board approval is necessary and resolution needs to be attached as backup for final NJDOT processing.

SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION 1001-05: Approving an Amendment of Subcontract Agreement and Contract Modification to the Task Order for the Mill Creek/Upper Thorofare/Middle Thorofare Scoping Project

WHEREAS, the South Jersey Transportation Planning Organization (SJTPO) is the Metropolitan Planning Organization (MPO) designated under federal law for the southern region of New Jersey including Atlantic, Cape May, Cumberland, and Salem Counties; and

WHEREAS, Federal Highway Administration Surface Transportation Program funding has been authorized for this project, and on June 28, 1999, the SJTPO Policy Board approved the selection of Parsons Brinckerhoff-FG as prime consultants; and

WHEREAS, fees for additional work of \$441,100.00 were approved by the Policy Board on November 19, 2001, an extension of the subcontract termination date to June 30, 2004 was approved on May 19, 2003, fees for additional work for \$134,677.00 and an extension of the termination date to June 30, 2004 were approved on October 27, 2003, fees for additional work for \$396,577.00 and an extension of the subcontract termination date to June 30, 2005 were approved on May 24, 2004, and extensions of the termination date to June 30, 2007, June 30, 2008, and June 30, 2009 were approved on September 25, 2006, July 23, 2007 and March 17, 2008; and

WHEREAS, there is a need for additional work to complete the project,

NOW, THEREFORE, BE IT RESOLVED, that the Policy Board of the South Jersey Transportation Planning Organization hereby approves a sub-contract amendment to increase the fee by \$310,126.00 for a contract total of \$1,657,480.00 and extend the termination date to June 30, 2009 to June 30, 2010 for this project; and

BE IT FURTHER RESOLVED, that this modification will not be executed without the formal concurrence of the NJDOT, and

BE IT FURTHER RESOLVED, that the Policy Board requests that the South Jersey Transportation Authority execute the appropriate contractual arrangements with the consultant on behalf of the SJTPO.

Certification

I hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Policy Board of the South Jersey Transportation Planning Organization at its meeting of January 25, 2010.

Louis N. Magazzu, Secretary/Treasurer

SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION

ITEM 1001-06: Approving an Amendment of Subcontract Agreement for the FY 2010 Regional Coordinated Human Service Transportation Plan

Proposal

At its January 11, 2010 meeting, the SJTPO Technical Advisory Committee recommended that the Policy Board approve an amendment to the Subcontract Agreement for the FY 2010 Regional Coordinated Human Service Transportation Plan to extend the termination date of this project from June 30, 2010 to December 31, 2010.

Background

NJ Transit has initiated a statewide planning process to address the transportation needs of transit-dependent persons. In compliance with NJ Transit and FTA requirements relating to this process, the preparation of a Regional Coordinated Human Service Transportation Plan for the four SJTPO counties is included as a Technical Study in the FY 2010 SJTPO UPWP. The firm of Abrams-Cherwony and Associates (now the Abrams-Cherwony Group of Gannet Fleming Inc.), in association with Mundle and Associates, Inc., have been selected to prepare this Plan.

Due to delays relating to the processing of the funding agreement for this project, the original contract completion date of July 30, 2010, will not provide sufficient time for the consultant to complete this project. For this reason, the consultant for this project has requested a contract extension of six months from the original project termination date.

SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION 1001-06: Approving an Amendment of Subcontract Agreement for the FY 2010 Regional Coordinated Human Service Transportation Plan

WHEREAS, the South Jersey Transportation Planning Organization (SJTPO) is the Metropolitan Planning Organization (MPO) designated under federal law for the southern region of New Jersey, including Atlantic, Cape May, Cumberland and Salem Counties; and

WHEREAS, the FY 2010 SJTPO UPWP includes the Regional Coordinated Human Service Transportation Plan (RC HSTP) as a Technical Program; and

WHEREAS, on October 28, 2008, the SJTPO Policy Board approved the selection of Abrams – Cherwony & Assoc. in association with Mundle and Assoc., Inc. as consultants for the RC HSTP; and

WHEREAS, due to delays relating to the processing of the funding agreement for this project, the original contract completion date of July 30, 2010, will not provide sufficient time for the consultant to complete this project; and

WHEREAS, the consultant for this project has requested an extension of six months from the original project termination date; and

NOW THEREFORE BE IT RESOLVED, that the Policy Board of the South Jersey Transportation Planning Organization hereby approves an amendment to the Subcontract Agreement to extend the termination date from June 30, 2010 to December 31, 2010 for this project; and

BE IT FURTHER RESOLVED, that the Policy Board requests that the South Jersey Transportation Authority execute the appropriate contractual arrangements with the consultant on behalf of the SJTPO.

Certification

I hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Policy Board of the South Jersey Transportation Planning Organization at its meeting of January 25, 2010.

Louis N. Magazzu, Secretary/Treasurer

SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION

ITEM 1001-07: Adopting the 2010 SJTPO Public Involvement Plan

PROPOSAL

At its January 11, 2010 meeting, the Technical Advisory Committee recommended that the Policy Board adopt the 2010 SJTPO Public Involvement Plan which brings SJTPO public involvement practices in compliance with current federal Executive Orders and SAFETEA-LU as well as a general update from the 1999 Policy.

BACKGROUND

The current Public Involvement Policy was adopted in 1999, since that time, the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) was adopted (2005) as well as Executive Order 13166, in 2000, which addresses Limited-English Proficient populations. These actions impact the SJTPO public involvement procedures in the following ways:

- Federal guidance in SAFETEA-LU seeks that MPOs address means of implementing Public Involvement efforts; this is reflected in this Plan as a toolkit. This ultimately changes the document from a Policy to a Plan, which includes the Policy as well as other elements.
- Federal guidance in SAFETEA-LU requires that meeting locations consider accessibility.
- Federal guidance in SAFETEA-LU requires that MPOs work to address the transparency of the process.
- Federal guidance in SAFETEA-LU requires that MPOs utilize visualization techniques to clarify the process.
- Federal guidance in Executive Order 13166 requires that all federally-funded agencies make materials more accessible to persons with Limited-English Proficiency (LEP). The Plan indicates that SJTPO Staff will work to utilize reasonably available resources that provide LEP populations with access to translated versions of transportation planning materials.

The required 45-day public comment period for the proposed revisions has now been provided and three comments were received and staff has addressed these comments, which are included as an appendix to the Plan. Revisions have been thoroughly discussed before the TAC, who has recommended the Plan for approval by the Policy Board.

SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION 1001-07 Adopting the 2010 SJTPO Public Involvement Plan

WHEREAS, the South Jersey Transportation Planning Organization (SJTPO) is the Metropolitan Planning Organization (MPO) designated under Federal Law for the southern region of New Jersey including Atlantic, Cape May, Cumberland, and Salem Counties; and

WHEREAS, the Intermodal Surface Transportation Efficiency Act of 1991 (ISTEA), the Transportation Equity Act for the 21st Century (TEA-21) of 1998, and the Planning Regulations within each, established a central role for MPOs in promoting greater public involvement, including detailed requirements for the public involvement process to be maintained by MPOs; and

WHEREAS, SJTPO adopted its current Public Involvement Policy in 1999; and

WHEREAS, The Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) built upon ISTEA and TEA-21, while adding requirements for public involvement, not reflected in the 1999 Policy, and

WHEREAS, Executive Orders have been issued, but not fully reflected in the 1999 Policy requiring government agencies to address Environmental Justice (12898) and Limited-English Proficient Populations (13166), and

WHEREAS, the Planning Regulations also require that the Public Involvement Policy be reviewed periodically to ensure its effectiveness; and

WHEREAS, these revisions will generally update the Policy to better reflect the full range of SJTPO public activities and clarify some procedures; and

WHEREAS, federal guidance during the recent certification, advised an enhancement in the SJTPO's public involvement practices, and

WHEREAS, the Regulations require a minimum public comments period of 45 days before the public involvement process is revised, which occurred from November 2, 2009 through December 17, 2009; and

WHEREAS, citizens, affected public agencies, private transportation providers, and all interested parties have had the opportunity to participate and have their views considered in the development of the revisions to the SJTPO Public Involvement Plan;

NOW, THEREFORE, BE IT RESOLVED, that the Policy Board of the South Jersey Transportation Planning Organization hereby approves the 2010 SJTPO Public Involvement Plan.

Certification

I hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Policy Board of the South Jersey Transportation Planning Organization at its meeting of January 25, 2010.

Louis N. Magazzu, Secretary/Treasurer

SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION

ITEM 1001-08: Approving the Selection of Dr. Michael Anderson, P.E. for FY 2010 Peer Review Services for the FY 2010-2012 SJTPO Model Improvement Initiative

PROPOSAL

Staff recommends that the Policy Board approve the selection of **Dr. Michael Anderson, P.E.** in to conduct the FY 2010 Peer Review Services for the FY 2010-2012 SJTPO Model Improvement Initiative

BACKGROUND

As the SJTPO embarks on its ambitious Model Improvement Initiative, the SJTPO is seeking the services of an independent party to conduct a peer review of the model enhancements as they are taking place. The specific services to be provided in the FY 2010 Peer Review include:

- Review and advise on model software selection
- Refine FY 2010 Model Development work program and Review FY 2011-2012 Model Development Scope of Work
- Review the progress and products of the separately selected consultant team for the FY 2010 Model Development phase of work.

The draft final scope of work includes a maximum fee of \$12,500. The attached Resolution authorizes the Executive Director to negotiate minor revisions to the scope of work and fee to best advance the goals and intent of the project.

The Notice of Availability of Requests was sent to 10 outside experts as well as posted on the SJTPO website. Four proposals were received by the Selection Committee.

SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION 1001-08: Approving the Selection of Dr. Michael Anderson, P.E. for FY 2010 Peer Review Services for the FY 2010-2012 SJTPO Model Improvement Initiative

WHEREAS, the South Jersey Transportation Planning Organization (SJTPO) is the Metropolitan Planning Organization (MPO) designated under Federal law for the southern region of New Jersey including Atlantic, Cape May, Cumberland, and Salem Counties; and

WHEREAS, the Fiscal Year 2010 SJTPO Unified Planning Work Program includes Federal Highway Administration and Federal Transit Administration planning funds for this project; and

WHEREAS, 10 solicitations were sent out to various modeling experts around the country; and

WHEREAS, the RFP announcement and supplementary materials were also posted on the publicly accessible SJTPO website; and

WHEREAS, 4 proposals were received; and

WHEREAS, an evaluation committee comprised of Timothy Chelius and David Heller, of SJTPO, reviewed the proposals and evaluated them according to SJTPO's published criteria; and

WHEREAS, staff recommends Dr. Michael Anderson, P.E., of the University of Alabama in Huntsville, AL; and

NOW THEREFORE BE IT RESOLVED, that the Policy Board of the South Jersey Transportation Planning Organization hereby approves the above selection for the FY 2010 Peer Review, with a maximum fee of \$12,500.

BE IT FURTHER RESOLVED, that the Policy Board authorizes the Executive Director to execute scope of work and cost modifications to the original contract amount, provided that funding is available and such modifications have been approved by the NJDOT.

BE IT FURTHER RESOLVED, that the Policy Board requests that the South Jersey Transportation Authority execute the appropriate contractual arrangements with the consultant on behalf of the SJTPO.

Certification

I hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Policy Board of the South Jersey Transportation Planning Organization at its meeting of January 25, 2010.

Louis N. Magazzu, Secretary/Treasurer

SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION

ITEM 1001-09: Approving the Selection of PB Americas, Inc. as Consultant for the FY 2010 Air Quality Analysis

PROPOSAL

Staff recommends that the Policy Board approve the selection of PB Americas, Inc. in association with Michael Baker, Jr., Inc., AECOM (formerly Urbitran Associates) and Stump/Hausman to conduct the FY 2010 Air Quality Assistance project.

BACKGROUND

Air quality conformity analysis is required for the SJTPO Transportation Improvement Program (TIP) and Regional Transportation Plan (RTP). During FY 2010, conformity must be established for the FY 2011-2014 Transportation Improvement Program (TIP) under the new USEPA 8-hour NAAQS.

In addition, SJTPO annually manages the Congestion Management and Air Quality (CMAQ) Initiatives program, which requires project – level analysis of CMAQ proposals for potential air quality benefits. The FY 2010 TIP includes a \$1.9 Million line item for this program, and SJTPO must prepare estimates of the emissions reductions that would be realized by the individual projects selected by SJTPO. Consultant assistance may be needed for operating the AQONE model, which yields such estimates.

The draft final scope of work includes a maximum fee of \$50,000 with a 16.1% Disadvantaged Business Enterprise allocation. If this contract is awarded, the total SJTPO DBE/ESBE participation rate to date for FY 2010 would become 23.1%. The attached Resolution authorizes the Executive Director to negotiate minor revisions to the scope of work and fee to best advance the goals and intent of the project.

The Notice of Availability of Requests was sent to approximately 140 firms, and one proposal was received by the Selection Committee.

SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION 1001-09: Approving the Selection of PB Americas, Inc. as Consultant for the FY 2010 Air Quality Analysis

WHEREAS, the South Jersey Transportation Planning Organization (SJTPO) is the Metropolitan Planning Organization (MPO) designated under Federal law for the southern region of New Jersey including Atlantic, Cape May, Cumberland, and Salem Counties; and

WHEREAS, the Fiscal Year 2010 SJTPO Unified Planning Work Program includes Federal Highway Administration and Federal Transit Administration planning funds for this project; and

WHEREAS, the Notice of Availability of Requests was sent to approximately 140 firms; and

WHEREAS, the RFP announcement and supplementary materials were also posted on the publicly accessible SJTPO website; and

WHEREAS, 1 proposal was received; and

WHEREAS, an evaluation committee comprised of Timothy Chelius and David Heller, of SJTPO, reviewed the proposals and evaluated them according to SJTPO's published criteria; and

WHEREAS, staff recommends PB Americas, Inc., in association with Michael Baker, Jr., Inc., AECOM (formerly Urbitran Associates) and Stump/Hausman, Certified Disadvantaged Business Enterprise firms,

NOW THEREFORE BE IT RESOLVED, that the Policy Board of the South Jersey Transportation Planning Organization hereby approves the above selection for the FY 2010 Air Quality Analysis, with a maximum fee of \$50,000.

BE IT FURTHER RESOLVED, that the Policy Board authorizes the Executive Director to execute scope of work and cost modifications to the original contract amount, provided that funding is available and such modifications have been approved by the NJDOT and Project Sponsor.

BE IT FURTHER RESOLVED, that the Policy Board requests that the South Jersey Transportation Authority execute the appropriate contractual arrangements with the consultant on behalf of the SJTPO.

Certification

I hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Policy Board of the South Jersey Transportation Planning Organization at its meeting of January 25, 2010.

Louis N. Magazzu, Secretary/Treasurer

SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION

ITEM 1001-10: Approving the Selection of Enterprise Information Solutions as the Consultant for the FY 2010 Road Asset Management Data Collection Project

PROPOSAL

The Selection Committee recommends that the Policy Board approve the selection of Enterprise Information Solutions in association with Civil Solutions, Inc.

BACKGROUND

SJTPO will manage a project to collect and manage roadside assets and pavement condition data on municipal roads in the City of Vineland, NJ. This work is included in the SJTPO FY 2010 Unified Planning Work Program with a budget of \$100,000 with a 15.7% Disadvantaged Business Enterprise allocation. The attached Resolution authorizes the Executive Director to negotiate minor revisions to the scope of work and fee to best advance the goals and intent of the project.

The goal of this project is to obtain digital data on pavement condition, signs, guiderail, and other assets to enable the City of Vineland to develop inventories and condition data.

The draft final scope of work includes a total cost of \$100,000.00 with an 80% Disadvantaged Business Enterprise allocation. If this contract is awarded, the total SJTPO DBE/ESBE participation rate to date for FY 2010 would become 40.1%.

The Notice of Availability of Requests was sent to approximately 140 firms, and two proposals were received by the Selection Committee.

SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION 1001-10: Approving the Selection of Enterprise Information Solutions as the Consultant for the FY 2010 Road Asset Management Data Collection Project

WHEREAS, the South Jersey Transportation Planning Organization (SJTPO) is the Metropolitan Planning Organization (MPO) designated under Federal law for the southern region of New Jersey including Atlantic, Cape May, Cumberland, and Salem Counties; and

WHEREAS, the Fiscal Year 2010 SJTPO Unified Planning Work Program includes Federal Highway Administration and Federal Transit Administration planning funds for this project; and

WHEREAS, the Selection Committee recommends Enterprise Information Solutions, in association Civil Solutions, Inc., and with the Certified Disadvantaged Business Enterprise firms of Advanced Infrastructure Design Inc., M L Ruberton Construction Co. Inc., & Highway Safety Systems, Inc.

NOW THEREFORE BE IT RESOLVED, that the Policy Board of the South Jersey Transportation Planning Organization hereby approves the above selection for the FY 2010 Road Asset Management Data Collection, with a maximum fee of \$100,000.

BE IT FURTHER RESOLVED, that the Policy Board authorizes the Executive Director to execute scope of work and cost modifications to the original contract amount, provided that funding is available and such modifications have been approved by the NJDOT and Project Sponsor.

BE IT FURTHER RESOLVED, that the Policy Board requests that the South Jersey Transportation Authority execute the appropriate contractual arrangements with the consultant on behalf of the SJTPO.

Certification

I hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Policy Board of the South Jersey Transportation Planning Organization at its meeting of January 25, 2010.

Louis N. Magazzu, Secretary/Treasurer

RESOLUTION 1001-11

RECOGNIZING THE SERVICES OF

KATHLEEN AUFSCHEIDER

WHEREAS, the South Jersey Transportation Planning Organization (SJTPO) is the designated Metropolitan Planning Organization (MPO) for the southern region of New Jersey including Atlantic, Cape May, Cumberland, and Salem Counties; and

WHEREAS, Ms. Aufschneider represented South Jersey Transportation Authority and served on the SJTPO Policy Board for four years; and

WHEREAS, Ms. Aufschneider's participation supported SJTPO in its major accomplishments, such as South Jersey's regional transportation plans, the national award-winning South Jersey Traffic Safety Alliance and Local Road Safety Audit Program, and many key capital projects for Southern New Jersey;

NOW, THEREFORE, BE IT RESOLVED, that the Policy Board of the South Jersey Transportation Planning Organization acknowledges the many contributions of KATHLEEN AUFSCHEIDER and extends its gratitude for her efforts on behalf of the Southern New Jersey region.

Certification

I hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Policy Board of the South Jersey Transportation Planning Organization at its meeting of January 25, 2010.

Louis N. Magazzu, Secretary/Treasurer