

# **Policy Board Meeting**

Monday, March 23, 2009- 11:00 A.M.  
Vineland City Hall - City Council Caucus Room, First Floor  
Seventh and Wood Streets

## **AGENDA**

- a. Flag Salute, Open Public Meetings Law Announcement
- b. Roll Call
- c. Approval of Minutes: January 26, 2009
- e. Communications
- f. Report of the Technical Advisory Committee – John Peterson, Chairman
- g. Chairman's Remarks
- h. Report of the Executive Director - Timothy G. Chelius
- i. South Jersey Traffic Safety Alliance Report - Teresa Thomas
- j. New Business
  - 1. Resolution 0903-07: Adopting the FY 2010 Unified Planning Work Program
  - 2. Resolution 0903-08: Approving an Amendment of Subcontract Agreement and a Contract Modification to the Federal Aid Agreement for Additional Funding to Include Soil Boring Work for the Commissioner's Pike Phase IV Scoping Project
  - 3. Resolution 0903-09: Approving an Amendment to the FY 2009-2018 Transportation Improvement Program to Change the Limits in the Current TIP to Include the Limits for Sections 6A, 6B, and 4C of Tilton Road
  - 4. Resolution 0903-10: Approving Consultant Selection of the FY 2009 Seat Belt Survey
  - 5. Resolution 0903-11: Approving Consultant Selection of the FY 2009 Asset Management Data Collection
  - 6. Resolution 0903-12: Endorsing the Ranking of Applications for the Round 10 Job Access Reverse Commute (JARC) Competitive Grant Program
  - 7. Resolution 0903-13: Endorsing the Ranking of Applications for the Current New Freedom Competitive Grant Program
  - 8. Resolution 0903-14: Approving an Amendment to the FY 2009-2018 Transportation Improvement Program to Delete the Commissioner's Pike Phase IV Design Project and Add the Salem County Roadway Striping Program Part II
  - 9. NJDOT Update: Shore Connection Projects and NJ Route 52 Project
- k. Public Comment
- l. Adjournment

# **SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION**

## **Policy Board Reorganization Meeting**

Monday, January 26, 2009 - 11:00 A.M.  
Vineland City Hall, 1<sup>st</sup> Floor Caucus Room

The meeting was called to order at 11:00 a.m. by Executive Director Timothy Chelius, followed by the flag salute. Mr. Chelius then advised that the requirements of the New Jersey Open Public Meetings Act were met through 48-Hour Notice on January 29, 2008 to The Press of Atlantic City, The Bridgeton Evening News, The Daily Journal, Today's Sunbeam, and to the Clerks of the four member counties. Also, the Notice was posted on the designated bulletin board in Vineland City Hall. Attendance of members was then taken by roll call:

### **ATTENDANCE:**

#### **Members:**

Daniel Beyel, Cape May County (By phone)  
Frank Sutton, Atlantic County (By phone)  
Louis Magazzu, Cumberland County (Not Present)  
Beth Timberman, Salem County (By phone)  
Lorenzo Langford, Atlantic City (Not Present)  
Jeffrey Ridgway, Pittsgrove Township (By phone)  
Leonard Desiderio, Sea Isle City (By phone)  
Robert Romano, City of Vineland (Not Present)  
Howard Immordino, NJDOT (Representing Thomas Wospil)  
Pippa Woods, NJ Transit  
Kathleen Aufschneider, SJTA (Not Present)

#### **Also in attendance:**

James Pierson, Angelini, Viniar & Freedman (By phone)  
John Peterson, Atlantic County  
Kathleen Hicks, City of Vineland  
Brian Myers, City of Vineland  
Dale Foster, Cape May County  
Robert Brewer, Cumberland County  
Daniel Orr, Cumberland County  
Douglas Whitaker, Cumberland County  
Brian Wahler, NJ Turnpike Authority  
Patty Leech, Federal Highway Authority  
Sonia Frontera, Governor's Authorities Unit (By phone)  
James Standiford, DVARP  
Timothy Chelius, SJTPO  
Monica LoGuidice, SJTPO  
John Petersack, SJTPO (By phone)  
Teresa Thomas, SJTSA  
Alicia Tillett, SJTPO

## **TECHNICAL ADVISORY COMMITTEE REPORT**

Chairman John Peterson reported that at the January 12, 2009 meeting, TAC recommended Board approval of the following scheduled action items.

### **CHAIRMAN'S REMARKS**

Chairman Beyel hoped everyone had a healthy, happy, and prosperous New Year and is looking forward to a better 2009.

### **SOUTH JERSEY TRAFFIC SAFETY ALLIANCE**

Teresa Thomas reported on the SJTSA update supplied in Board packets and stated that the Alliance is working with NJ Division of Highway Traffic Safety and Motor Vehicle Commission to develop a new website for driver education teachers. Ms. Thomas reported that Gary Shaffer, the new Cape May County Sheriff, is interested in getting involved with traffic safety. She explained that Cape May County will submit a grant for 2010, but in the meantime, SJTSA will host the first meetings in 2009 to get the task force up and running, with the first meeting to be held on March 11 at the Avalon Country Club. Ms. Thomas also reported that the RFP for the FY 2009 Seat Belt Observation Survey was released with the special project being seat belt use for commercial vehicle drivers and that she plans to have a consultant recommendation at the next Board meeting.

### **PROPOSED FY 2010 STP-SJ LOCAL LEAD PROJECTS**

Executive Director Chelius reported on the proposed FY 2010 list of projects that will be funded with STP-SJ funds under the local lead program. Mr. Chelius explained that all of the projects listed, except for the Atlantic County projects, were previously approved with last year's TIP. Due to changes in project cost estimates, Atlantic County was able to program different projects with their same allocation of funds. Mr. Chelius stated that County engineers and planners will begin preparing these projects for authorization during FY 2010.

### **REORGANIZATION**

#### **1. Report of the Nominating Committee**

Chairman Beyel reported that the Nominating Committee consisting of Freeholder Director Beyel and Freeholder Sutton made recommendations for the 2009 Election of Officers.

Executive Director Chelius reported that the Nominating Committee recommends Freeholder Director Beyel as Chairman, Freeholder Sutton as Vice Chairman, and Freeholder Director Magazzu as Secretary/Treasurer. There were no additional nominations.

#### **2. Election of Officers**

**On Motion** by Mayor Desiderio and seconded by Freeholder Timberman, the election of officers was unanimously approved by roll call vote.

#### **3. Resolution 091-01: Adopting Annual Notice of Schedule of Regular Meetings**

**On Motion** by Committeeman Ridgway and seconded by Mayor Desiderio, Resolution 0901-01 was unanimously approved by roll call vote. Mr. Chelius noted that the only change to previous years is that there will be a meeting in June instead of July to accommodate the accelerated TIP adoption schedule.

## **APPROVAL OF MINUTES: December 15, 2008**

**On Motion** by Mayor Desiderio and seconded by Committeeman Ridgway, the minutes of December 15, 2008 were unanimously approved by roll call vote.

### **NEW BUSINESS**

#### **1. Resolution 0901-02: Approving the Selection of PB Americas, Inc. as Consultant for the FY 2009 Air Quality Analysis**

**On Motion** by Committeeman Ridgway and seconded by Freeholder Timberman, Resolution 0901-02 was opened for discussion. Executive Director Chelius reported that this annual project requires consultant assistance in conducting air quality conformity analysis. The Notice of Availability was sent to approximately 140 firms with one proposal received by PB Americas, Inc. for a total cost of \$40,000 and a 15.6 % DBE allocation. With no further comment, Resolution 0901-02 was unanimously approved by roll call vote.

#### **2. Resolution 0901-03: Amending the Subcontract Agreement for FY 2009 Road Safety Audit Project Development**

**On Motion** by Mayor Desiderio and seconded by Committeeman Ridgway, Resolution 0901-03 was opened for discussion. Executive Director Chelius explained that this amendment will increase the contract fee to the full work program budget for safety related planning in the City of Ocean City. Cape May proposes to use the money to include a safety analysis of Ninth & West Avenues and traffic calming recommendations for Bay Avenue in the vicinity of the Intermediate School. With no further comment, Resolution 0901-03 was unanimously approved by roll call vote.

#### **3. Resolution 0901-04: Recognizing the Services of Thomas Russo**

**On Motion** by Committeeman Ridgway and seconded by Freeholder Timberman, Resolution 0901-04 was unanimously approved by roll call vote.

### **NJDOT Update: Rebuild America: Economic Stimulus Proposal – Howard Immordino**

Howard Immordino reported on the Economic Stimulus Bill stating that it is in the proposal stage with changes and new facts being made everyday. The Administration hopes to have the Bill ready by February 15<sup>th</sup>. Originally, the proposal called for the three MPO's to deliver projects within 90 days and the State to deliver their projects in 120, however, there has been a change on Friday, that the State has been extended to 180 days. Mr. Immordino also stated that originally the contracts needed to be awarded by those dates, now it's been changed that the projects only need to be authorized by those dates.

Mr. Immordino reported that New Jersey's share is estimated at \$778 million in highway funds and \$336 in Transit funds. Also, one key provision of the Bill is that 45 percent of the funding must be spent in the Metropolitan Planning area, which the entire state of New Jersey is an MPO, therefore 100 percent of the money will be spent in the MPO area. However, 45 percent of the money will be further suballocated down to the three MPO areas, not sure how it will work, but it is a negotiated process. Mr. Immordino emphasized that any project that are awarded must be opened to the public within three years or you have to forfeit the funding. The Department has estimated that there will be approximately \$35 million allocated for transportation enhancement type projects, which could be difficult to spend since

the Department annually programs \$10 million. Mr. Immordino further reported that all phases of work could be eligible for funding the way the Bill is written.

In final, the Department has learned that there will be a web page available to everyone, which Mr. Immordino will provide the link to the MPO Directors.

### **SHORE CONNECTION REPORT**

Chairman Beyel asked if there were any questions or comments to the Shore Connection Report that was made available in their meeting packets. There were no questions or comments.

### **PUBLIC COMMENT**

James Standiford of DVARP summarized several newspaper articles, which he provided at the meeting and Mr. Chelius stated that staff would make copies and provide them to the Board in a mailing.

**On Motion** by Mayor Desiderio and seconded by Vice Chairman Sutton, the Policy Board unanimously appointed Monica LoGuidice as Acting Secretary in lieu of Freeholder Director Magazzu to sign resolutions.

### **ADJOURNMENT**

**On Motion** by Committeeman Ridgway and seconded by Freeholder Timberman, the meeting was adjourned at 11:25 a.m.

Approved Minutes Certified Correct:

*Louis N. Magazzu*

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Louis N. Magazzu, Secretary/Treasurer

## **SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION**

### **ITEM 0903-07: Adopting the FY 2010 Unified Planning Work Program (UPWP)**

#### **PROPOSAL**

At its March 9, 2009, meeting, the Technical Advisory Committee recommended adoption of the FY 2010 UPWP. Please refer to our website [www.sjtpo.org/upwpinfo.html](http://www.sjtpo.org/upwpinfo.html). Also, please refer to the enclosed excerpt, and a full copy of the document will be mailed after the meeting.

#### **BACKGROUND**

Federal planning regulations require that Metropolitan Planning Organizations (MPO's) annually approve Unified Planning Work Programs (UPWP's) that guide the transportation planning process in their regions. The proposed FY 2010 SJTPO UPWP consists of the following:

**Overview** – This describes the purpose of the UPWP, the transportation planning environment, SJTPO structure, and FY 2010 planning priorities. Regionwide priorities in FY 2010 will include:

- Advancing the Safety Conscious Planning model and the integration of safety considerations into regional planning.
- Expanding the programs and activities of the South Jersey Traffic Safety Alliance
- Addressing specific problem areas especially with the emphasis on project development through scoping and design.
- Updating the TIP, maintaining public involvement programs, and integrating Title VI into SJTPO plans and programs.

**Central Staff Work Program** (\$917,454) – All activities of SJTPO's Central Staff are described in this section. In addition to the regionwide priorities discussed above, notable activities for FY 2010 include continuing our nationally – recognized leadership role in integrating safety into planning.

**Transportation Agency Supportive Work Program** (\$72,000) – As the administrative host for SJTPO, the South Jersey Transportation Authority provides financial administration and other administrative services pursuant to a formal agreement with NJDOT. NJTransit also provides additional planning assistance beyond Board and TAC Participation and meeting attendance

**Subregional Transportation Planning Work Program** (\$300,500) – Planning activities of the four Counties to support SJTPO and address the needs of the Counties are included here. Funding for each county and highlights of their programs are:

- Atlantic County (\$104,000) - will conduct a road safety audit and access management study for Ocean Heights Avenue.
- Cape May County (\$58,000) - will evaluate evacuation capabilities of selected roads.
- Cumberland County (\$90,500) – will analyze County Road right-of-way widths and recommend improvements.
- Salem County (\$48,000) - will provide basic regional planning support.

**Technical Program** (\$984,470) - To supplement the various agency work programs described above, SJTPO will support technical studies and projects performed by consultants, as follows:

- FY 2010 Road Safety Project Development (\$75,000) – Since FY 2004, SJTPO has conducted Road Safety Audits for selected highway segments throughout the region. These Safety Audits generated many short- and mid- term improvement recommendations and this FY 2009 activity will provide assistance to project sponsors in developing projects for federal HSIP funding.
- FY 2010 Air Quality Analysis (\$50,000) – This task will provide consultant assistance for emissions modeling work, CMAQ emissions reduction estimation, coordination with NJDOT NJDEP, and USEPA, model setups, and other related air quality assistance. The major traditional work element is the annual completion of the Regional Transportation Plan (RTP)/Transportation Improvement Program (TIP) conformity analysis. In addition, regional involvement is required when new emissions budgets are developed.
- FY 2010 Seat Belt Use Survey (\$50,000) – Consultant assistance will be secured to measure and evaluate seat belt use in the SJTPO region. Special attention will be devoted to communities and populations of concern, such as Spanish – speaking populations or teen drivers.
- SJTPO Asset Management Data Collection (\$100,000) – SJTPO will continue a multi – year effort to collect pavement and roadway facility data for local management systems.
- South Jersey Model Improvements (\$426,944) - Major improvements to the SJ Travel Demand Model will be conducted during FY 2010 with current funding supplemented by funds carried over from FY 2008.
- Regional Human Service Transportation Plan (\$197,526) - JTPO will manage a project to prepare a Regional Coordinated Human Service Transportation Plan (\$80,000) and will coordinate a demonstration or pilot project (\$117,526) to implement elements of the Plan recommendations.

A total of \$2,274,424 is programmed for use within this document, as is detailed in the "Financial Information" section.

**SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION**

**RESOLUTION 0903-07: Adopting the FY 2010 Unified Planning Work Program (UPWP)**

**WHEREAS, the South Jersey Transportation Planning Organization (SJTPO) is the Metropolitan Planning Organization (MPO) designated under Federal law for the southern region of New Jersey including Atlantic, Cape May, Cumberland, and Salem Counties; and**

**WHEREAS, pursuant to 23 U.S.C. Sec. 104 (f) (3) et. seq. and 49 U.S.C. Sec. 1607 et. seq. MPO's are responsible for the development of a Unified Planning Work Program (UPWP) to guide the transportation planning process in the region; and**

**WHEREAS, the SJTPO FY 2010 Unified Planning Work Program describes the metropolitan transportation and transportation-related air quality planning activities to be undertaken by Central Staff, the Counties, the South Jersey Traffic Safety Alliance, the South Jersey Transportation Authority, New Jersey Transit, the New Jersey Department of Transportation, consultants, and other agencies,**

**NOW, THEREFORE, BE IT RESOLVED, that the Policy Board of the South Jersey Transportation Planning Organization hereby adopts the FY 2010 Unified Planning Work Program for the region; and**

**BE IT FURTHER RESOLVED, that the Policy Board authorizes staff to make minor modifications to the UPWP as may be necessary to carry out the above purpose, with subsequent notice to the Policy Board and Technical Advisory Committee.**

**Certification**

**I hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Policy Board of the South Jersey Transportation Planning Organization at its meeting of March 23, 2009.**

*Louis N. Magazzu*

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**Louis N. Magazzu, Secretary/Treasurer**

## **SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION**

### **ITEM 0903-08: Approving an Amendment of Subcontract Agreement and a Contract Modification to the Federal Aid Agreement for Additional Funding to Include Soil Boring Work for the Phase IV Commissioner's Pike Scoping Project**

#### **SUMMARY**

This Contract Modification for the Phase IV Commissioner's Pike Scoping Project was recommended for Policy Board approval by the SJTPO Technical Advisory Committee at their March 9, 2009 meeting.

#### **BACKGROUND**

The Commissioner's Pike Phase IV Scoping Project was included in the FY 2006 - 2008 Transportation Improvement Program at a cost of \$179,653.

On July 23, 2007, the Policy Board approved the selection of Urban Engineers, Inc. as the prime consultant for this project,

Following a discussion of the project that took place at the initial meeting with the consultant, the County Engineer determined that additional work relating to soil borings was needed. The consultant estimated the cost of this additional work to be \$29,460, and will be performed by the current subconsultant for this project, Advanced Infrastructure Design, Inc.

The total cost of all of the additional work amounts to \$29,460, bringing the total contract fee to \$209,113.00.

It should be noted that this modification has been reviewed by NJDOT - Local Aid District IV, and was approved by FHWA on February 10, 2009.

**SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION**

**RESOLUTION 0903-08: Approving an Amendment of Subcontract Agreement and a Contract Modification to the Federal Aid Agreement for Additional Funding to Include Soil Boring Work for the Commissioner's Pike Phase IV Scoping Project**

**WHEREAS, the South Jersey Transportation Planning Organization (SJTPO) is the Metropolitan Planning Organization (MPO) designated under federal law for the southern region of New Jersey including Atlantic, Cape May, Cumberland, and Salem Counties; and**

**WHEREAS, the adopted FY 2006-2008 Transportation Improvement Program includes the Commissioner's Pike Phase IV Scoping Project; and**

**WHEREAS, the Fiscal Year Federal Highway Administration Surface Transportation Program funding was authorized for this project, and on July 23, 2007, the SJTPO Policy Board approved the selection of Urban Engineers, Inc. as prime consultants for this project; and**

**WHEREAS, the total contract amount for the Phase IV Scoping Project is \$179,653; and**

**WHEREAS, the Salem County Engineer determined that additional work relating to soil borings was needed at an additional cost, as determined by the consultant, of \$29,460; and**

**WHEREAS, the total amount of additional funding for the soil boring work would revise the total contract fee to \$209,113; and**

**WHEREAS, the consultant will retain the services of a vendor, Advanced Infrastructure Design Inc., to do the soil boring work.**

**NOW, THEREFORE, BE IT RESOLVED, that the Policy Board of the South Jersey Transportation Planning Organization hereby approves the attached amended scope of work and cost estimate for this project; and**

**BE IT FURTHER RESOLVED, that the Policy Board requests that the South Jersey Transportation Authority execute the appropriate contractual arrangements with the consultant on behalf of the SJTPO.**

**Certification**

**I hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Policy Board of the South Jersey Transportation Planning Organization at its meeting of March 23, 2009.**

*Louis N. Magazzu*

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**Louis N. Magazzu, Secretary/Treasurer**

# NOTICE TO THE CITIZENS ADVISORY COMMITTEE

Dated: March 9, 2009

## SUMMARY

This minor TIP amendment is being recommended for Policy Board approval per Section A(2) of the Memorandum of Understanding between the South Jersey Transportation Planning Organization, New Jersey Department of Transportation and New Jersey Transit Corporation dated August 16, 2006. This TIP amendment was recommended for Policy Board approval by the SJTPO Technical Advisory Committee on March 9, 2009.

## BACKGROUND

The SJTPO seeks to amend the Fiscal Year 2009-2018 Transportation Improvement Program as follows:

Atlantic County proposes to amend the Tilton Road Section 6B project (DB# S0807) programmed in FY 2009 to include Section 6A (DB# S0808) currently programmed in FY 2010 and add Section 4C. The new limits of these three sections of roadway are as follows:

- Tilton Road Section 6B – Mile Marker 10.0 to Pomona Road (DB# S0807)
- Tilton Road Section 6A – Delilah Road to Mile Marker 10.0 (DB# S0808)
- Tilton Road Section 4C – North of Fire Road to Black Horse Pike (US 40/322)

Fiscal constraint will be maintained because the total cost of these three sections of Tilton Road does not exceed the \$2.4 million originally programmed in FY 2009.

The proposed amendment involves changing the limits in the current TIP to include the limits for both Sections 6A, 6B, and 4C. It is therefore exempt under the provision of the EPA Conformity Rule (40 CFR Part 93, Table 2). This TIP amendment is being recommended for Policy Board approval on:

Monday, March 23, 2009  
Vineland City Hall, 1<sup>st</sup> Floor Caucus Room  
640 E. Wood Street, Vineland, NJ

## COMMENT PROCEDURE

Any interested party may submit comment on the proposed modifications. **Written comment must be received by 4:30 p.m., Friday March 20, 2009** and may be mailed to SJTPO, 782 S. Brewster Road, Unit B-6, Vineland, NJ 08361; faxed to (856) 794-2549; or emailed to [sjtpo@sjtpo.org](mailto:sjtpo@sjtpo.org). Also an opportunity for verbal comment will be provided prior to Board action at the Policy Board meeting listed above. For more information, contact Tim Chelius, SJTPO Executive Director, at 856-794-1941.

## **SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION**

**RESOLUTION 0903-09: Approving an Amendment to the FY 2009-2018 Transportation Improvement Program to Change the Limits in the Current TIP to Include the Limits for Sections 6A, 6B, and 4C of Tilton Road**

**WHEREAS, the South Jersey Transportation Planning Organization (SJTPO) is the Metropolitan Planning Organization (MPO) designated under Federal Law for the southern region of New Jersey including Atlantic, Cape May, Cumberland and Salem Counties; and**

**WHEREAS, MPOs are responsible for developing a Transportation Improvement Program (TIP) that sets forth the capital expenditures for at least four years, as required by the Federal Metropolitan Planning Rule (23 CFR 450 C and 49 CFR 613 C); and**

**WHEREAS, Atlantic County proposes to amend the FY 2009-2018 TIP by changing the limits in the current TIP to include a new section 4C from north of Fire Road (CR 651) to the Black Horse Pike (US 40/322); and**

**WHEREAS, fiscal constraint in the TIP is maintained and this project is exempt from the requirement to determine conformity per Table 2, Sec. 93.126 of the conformity regulations; and**

**WHEREAS, the New Jersey Department of Transportation (NJDOT), New Jersey Transit, and SJTPO have entered into a Memorandum of Understanding (MOU) on Procedures to Amend and Modify the SJTPO TIP and the State TIP; and**

**WHEREAS, this TIP amendment was recommended for Policy Board approval by the SJTPO Technical Advisory Committee on March 9, 2009; and**

**WHEREAS, public involvement requirements under SJTPO's adopted policy have been satisfied by a supplemental notice on March 9, 2009 to the Citizens Advisory Committee mailing list and a specific opportunity for comment on the meeting agenda;**

**NOW, THEREFORE, BE IT RESOLVED, that the Policy Board of the South Jersey Transportation Planning Organization hereby amends the FY 2009-2018 Transportation Improvement Program to include the aforementioned project.**

### **Certification**

**I hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Policy Board of the South Jersey Transportation Planning Organization at its meeting of March 23, 2009.**

*Louis N. Magazzu*

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**Louis N. Magazzu, Secretary/Treasurer**

## **SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION**

### **ITEM 0903-10: Approving the Selection of Consultant for the 2009 Seat Belt Survey**

#### **PROPOSAL**

The Technical Advisory Committee at its March 9, 2009, meeting vested authority for a consultant selection recommendation in a committee consisting of representatives from South Jersey Traffic Safety Alliance and SJTPO. Subsequently, the consultant selection committee recommended that the Policy Board approve the selection of A-Tech Engineering, Inc. in association with Orth-Rodgers, Inc. to conduct the 2009 Seat Belt Survey.

#### **BACKGROUND**

ISTEA and TEA-21 called for a renewed emphasis on safety in the metropolitan planning process, and also established the need for program evaluation through performance measures.

Increasing seat belt use is frequently cited as one of the most important factors in reducing the severity of crashes and is a key component of several South Jersey Traffic Safety Alliance programs. Moreover, a 2002 statewide survey identified southern counties and predominantly rural counties as reflecting the lowest seat belt usage rates. However, there was no actual data for the region. The SJTSA initiated the 2006 Seat Belt Survey to provide the data to determine usage rates, by county and by gender, and to evaluate seat belt programs. This annual survey is now used to document trends from year to year.

The 2009 Seat Belt Survey will

1. Compare driver seat belt use for 2007, 2008 and 2009.
2. Compare front seat passenger use for 2007, 2008 and 2009.
3. Site trends for seat belt use by gender for drivers and passengers.
4. Compare South Jersey's usage rates to New Jersey's and the nations.
5. Compare South Jersey's usage rates by roadway type to state and national figures.
6. Site trends for cell phone use for drivers from 2006.

Each year there is one add-on component. In 2009, it is to observe seat belt use for commercial motor vehicle drivers.

The draft final scope of work includes a total cost of \$49,965.08 with a 51% Disadvantaged Business Enterprise allocation. If this contract is awarded, the total SJTPO DBE/ESBE participation rate to date for FY 2009 would become 24.9%.

The Notice of Availability of Requests was sent to over 100 firms and eight proposals were received and reviewed by the Selection Committee.

## **SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION**

**RESOLUTION 0903-10: Approving the Selection of A-Tech Engineering, Inc. as Consultant for the 2009 Seat Belt Survey**

**WHEREAS, the South Jersey Transportation Planning Organization (SJTPO) is the Metropolitan Planning Organization (MPO) designated under Federal law for the southern region of New Jersey including Atlantic, Cape May, Cumberland, and Salem Counties; and**

**WHEREAS, the Fiscal Year 2009 SJTPO Unified Planning Work Program includes Federal Highway Administration and Federal Transit Administration planning funds for this project; and**

**WHEREAS, a Selection Committee consisting of representatives of the South Jersey Traffic Safety Alliance and SJTPO was formed; and**

**WHEREAS, the SJTPO Technical Advisory Committee vested authority in the Selection Committee to forward a recommendation to the Policy Board; and**

**WHEREAS, the Selection Committee selected A-Tech Engineering, Inc. of Vineland, NJ in association with Orth-Rodgers, Inc. of West Trenton, NJ, a Certified Disadvantaged Business Enterprise firm,**

**NOW THEREFORE BE IT RESOLVED, that the Policy Board of the South Jersey Transportation Planning Organization hereby approves the above selection for the 2009 Seat Belt Survey; and**

**BE IT FURTHER RESOLVED, that the SJTPO Executive Director is hereby authorized to negotiate minor changes to the scope of work within the overall intent of the project; and**

**BE IT FURTHER RESOLVED, that the Policy Board requests that the South Jersey Transportation Authority execute the appropriate contractual arrangements with the consultant on behalf of the SJTPO.**

### **Certification**

**I hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Policy Board of the South Jersey Transportation Planning Organization at its meeting of March 23, 2009.**

*Louis N. Magazzu*

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**Louis N. Magazzu, Secretary/Treasurer**

## **SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION**

### **ITEM 0903-11: Approving the Selection of Enterprise Information Solutions as the Consultant for the FY 2009 Road Asset Management Data Collection Project for Atlantic County**

#### **PROPOSAL**

Staff recommends that the Policy Board approve the selection of Enterprise Information Solutions in association with Civil Solutions, Inc.

#### **BACKGROUND**

SJTPO will manage a project to collect and manage roadside assets and pavement condition data on county roads in Atlantic County, NJ. This work is included in the SJTPO FY 2009 Unified Planning Work Program with a budget of \$100,000 with a 15.7% Disadvantaged Business Enterprise allocation. The attached Resolution authorizes the Executive Director to negotiate minor revisions to the scope of work and fee to best advance the goals and intent of the project.

The goal of this project is to obtain digital data on pavement condition, signs, guiderail, and other assets to enable Atlantic County to develop inventories and condition data.

It should be noted that Atlantic County will shortly issue a separately – funded Request for Proposals for similar work which is intended to collect the Atlantic County road asset data that is not collected by this SJTPO contract.

The draft final scope of work includes a total cost of \$100,000 with a 15.7% Disadvantaged Business Enterprise allocation. If this contract is awarded, the total SJTPO DBE/ESBE participation rate to date for FY 2009 would become 21.9%.

The Notice of Availability of Requests was sent to approximately 140 firms, and one proposal was received by the Selection Committee.

**SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION**

**RESOLUTION 0903-11: Approving the Selection of Enterprise Information Solutions for the FY 2009 Road Asset Management Data Collection Project**

**WHEREAS, the South Jersey Transportation Planning Organization (SJTPPO) is the Metropolitan Planning Organization (MPO) designated under Federal law for the southern region of New Jersey including Atlantic, Cape May, Cumberland, and Salem Counties; and**

**WHEREAS, the Fiscal Year 2009 SJTPPO Unified Planning Work Program includes Federal Highway Administration and Federal Transit Administration planning funds for this project; and**

**WHEREAS, staff recommends Enterprise Information Solutions, in association Civil Solutions, Inc., and with the Certified Disadvantaged Business Enterprise firms of Advanced Infrastructure Design Inc., M L Ruberton Construction Co. Inc., & Highway Safety Systems, Inc.**

**NOW THEREFORE BE IT RESOLVED, that the Policy Board of the South Jersey Transportation Planning Organization hereby approves the above selection for the FY 2009 Road Asset Management Data Collection, with a maximum fee of \$100,000.**

**BE IT FURTHER RESOLVED, that the Policy Board authorizes the Executive Director to execute scope of work and cost modifications to the original contract amount, provided that funding is available.**

**BE IT FURTHER RESOLVED, that the Policy Board requests that the South Jersey Transportation Authority execute the appropriate contractual arrangements with the consultant on behalf of the SJTPPO.**

**Certification**

**I hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Policy Board of the South Jersey Transportation Planning Organization at its meeting of March 23, 2009.**

*Louis N. Magazzu*

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**Louis N. Magazzu, Secretary/Treasurer**

**SOUTH JERSEY TRANSPORTATION PLANNING OR ORGANIZATION**

**ITEM 0903-12 and 0903-13: Endorsing the Committee Ranking of Applications for the Round 10 and 11 Job Access /Reverse Commute (JARC) Competitive Grant Program and the Ranking of Applications for the Current New Freedom Competitive Grant Program**

**PROPOSAL**

The JARC/New Freedom Ranking Committee responsible for the ranking of the current round of JARC and New Freedom applications had not completed the application ranking process at the time of the Technical Advisory Committee meeting of March 9, 2009. Therefore, the TAC formally vested authority for the ranking recommendation to the Committee.

The recommendation and supporting documentation will be provided prior to the March 23, 2009 Policy Board meeting.

# **NOTICE TO THE CITIZENS ADVISORY COMMITTEE**

**Dated: March 11, 2009**

## **SUMMARY**

A Minor TIP Amendment is being recommended for Policy Board approval per Section A(1) of the Memorandum of Understanding between the South Jersey Transportation Planning Organization, New Jersey Department of Transportation and New Jersey Transit Corporation dated August 16, 2006. This TIP amendment will be recommended for Policy Board approval by the SJTPO Technical Advisory Committee via e-mail ending on March 17, 2009.

## **BACKGROUND**

Salem County seeks to amend the Fiscal Year 2009-2018 Transportation Improvement Program as follows:

- Delete the Commissioner's Pike Phase IV Design Project, DB # S0610, \$0.250M
- Add the Salem County Roadway Striping Program Part II, DB # TBD, \$0.250M

The new project will provide for highway striping and reflective paint markings on various Salem County Roads on the federal functional classification, excluding Rural Minor Collectors. Fiscal constraint is maintained, as there is no net change in funding.

The proposed actions are exempt under the provision of the EPA Conformity Rule (40 CFR Part 93, Table 2). This TIP amendment is being recommended for Policy Board approval on:

Monday, March 23, 2009  
SJTPO Office  
782 S. Brewster Road, Unit B-6  
Vineland, NJ 08361

## **COMMENT PROCEDURE**

Any interested party may submit comment on the proposed modifications. **Written comment must be received by 4:30 p.m., Friday March 20, 2009** and may be mailed to SJTPO, 782 S. Brewster Road, Unit B-6, Vineland, NJ 08361; faxed to (856) 794-2549; or emailed to [sjtpo@sjtpo.org](mailto:sjtpo@sjtpo.org). Also an opportunity for verbal comment will be provided prior to Board action at the Policy Board meeting listed above. For more information, contact Timothy Chelius, SJTPO Executive Director, at (856) 794-1941.

## **SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION**

**RESOLUTION 0903-14 : Approving an Amendment to the FY 2009-2018 Transportation Improvement Program to Delete the Commissioner's Pike Phase IV Design Project and Add the Salem County Roadway Striping Program Part II**

**WHEREAS, the South Jersey Transportation Planning Organization (SJTPO) is the Metropolitan Planning Organization (MPO) designated under Federal Law for the southern region of New Jersey including Atlantic, Cape May, Cumberland and Salem Counties; and**

**WHEREAS, MPOs are responsible for developing a Transportation Improvement Program (TIP) that sets forth the capital expenditures for at least four years, as required by the Federal Metropolitan Planning Rule (23 CFR 450 C and 49 CFR 613 C); and**

**WHEREAS, Salem County's current Commissioner's Pike Phase IV Scoping Project has encountered unforeseen delays and the Phase IV Design Project cannot be authorized in FY 2009, and the County wishes to continue its County Roadway Striping Program begun in FY 2007; and,**

**WHEREAS, fiscal constraint in the TIP is maintained and this project is exempt from the requirement to determine conformity per Table 2, Sec. 93.126 of the conformity regulations; and**

**WHEREAS, the New Jersey Department of Transportation (NJDOT), New Jersey Transit, and SJTPO have entered into a Memorandum of Understanding (MOU) on Procedures to Amend and Modify the SJTPO TIP and the State TIP; and**

**WHEREAS, this TIP amendment was recommended for Policy Board approval by the SJTPO Technical Advisory Committee via e-mail ending on March 17, 2009, and public involvement requirements under SJTPO's adopted policy have been satisfied by a supplemental notice on March 11, 2009 to the Citizens Advisory Committee mailing list and a specific opportunity for comment on the meeting agenda;**

**NOW, THEREFORE, BE IT RESOLVED, that the Policy Board of the South Jersey Transportation Planning Organization hereby amends the FY 2009-2018 Transportation Improvement Program to delete the Commissioner's Pike Phase IV Design Project and Add the Salem County Roadway Striping Program Part II.**

### **Certification**

**I hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Policy Board of the South Jersey Transportation Planning Organization at its meeting of March 23, 2009.**

*Louis N. Magazzu*

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**Louis N. Magazzu, Secretary/Treasurer**